

## MINUTES

### UNION PUBLIC UTILITY DISTRICT REGULAR BOARD MEETING

MARCH 27, 2024

Directors Present: Eric Bottomley, President  
Greg Rasmussen, Vice-President  
Tom Quincy, Secretary  
Bruce Tallakson, Treasurer  
Ralph Chick, Director

Directors Absent: None

Staff Present: Jessica Self, General Manager  
Jenna Mayo, Administrative Analyst/Board Clerk

Others Present: Andrew Ramos, Legal Counsel  
Jeremy Tamargo, NBS Project Manager and Associate Director  
Public at Large

## ORDER OF BUSINESS

### CALL TO ORDER & THE PLEDGE OF ALLEGIANCE

#### 1. ROLL CALL

President Bottomley called the Regular Board Meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

#### 2. APPROVAL OF AGENDA

Motion: Director Tallakson  
Second: Director Chick  
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick  
Nays: None  
Absent: None  
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE AGENDA AS PRESENTED.

**3. PUBLIC COMMENT:**

No Public Comment.

**4. CONSENT AGENDA:**

- a. Approval of Minutes: February 28, 2024 – Regular Meeting
- b. Approval of Minutes: February 28, 2024 – Regular Financial Corporation Meeting
- c. Expenditures – February 2024
- d. Fund Balance Report – February 2024
- e. Balance Sheet & Income Statement – February 2024
- f. Updated Budget Revision FY 2023-2024
- g. YTD Budget to Actuals – February 2024
- h. Legal Fees Year-to-Date Review
- i. Request for Leak Adjustment

Motion: Director Tallakson  
Second: Director Rasmussen  
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick  
Nays: None  
Absent: None  
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED WITH ITEM 4 H and 4 I TO BE PULLED FOR DISCUSSION AND REVIEW.

Director Tallakson drew attention to the combined legal fees. For Glanville versus UPUD, legal expenses to date stand at \$19,111.68. The total for Hatfield versus UPUD – Water Rate Initiative currently amounts to \$29,573.59. Lastly, the most substantial expenditure is Hatfield versus UPUD, with total legal fees to date of \$80,141.68.

Motion: Director Rasmussen  
Second: Director Chick  
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick  
Nays: Director  
Absent: None  
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE ITEM 4 H AS PRESENTED.

Motion: Director Rasmussen  
Second: Director Chick  
Ayes: Directors Quincy, Tallakson, and Chick  
Nays: Directors Bottomley and Rasmussen  
Absent: None  
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE ITEM 4 I ONE-TIME CREDIT ADJUSTMENT TO THE CUSTOMER'S ACCOUNT APN #068-049-029 IN THE AMOUNT OF \$136.05 AS RECOMMENDED.

5. **OLD BUSINESS: NONE**

6. **NEW BUSINESS**

a. Discussion/Action Regarding 218 Rate Consultant (NBS)

Jeremy Tamargo, the NBS Project Manager and Associate Director, provided insights into his extensive experience with Proposition 218 across various water districts. He also emphasized his strong partnership with our Special Counsel, Lutfi Kharuf, and the team at BBK.

Motion: Director Bottomley  
Second: Director Chick  
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick  
Nays: None  
Absent: None  
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE ITEM 6 A, CONTRACT WITH NBS (PROPOSITION FOR A 218 RATE STUDY), AS PRESENTED.

b. Discussion/Action Regarding Trout in the Classroom (Jessica Self, General Manager)

General Manager, Jessica Self gave a presentation on the Trout in the Classroom program and the Release Day event held at the Murphys Park. During her presentation, she delved into various aspects including the trout lifecycle, pH levels, biology, water sheds, contamination, and trout anatomy. The March 4<sup>th</sup> release day was successful, with thanks to Director Quincy , Maryanne Garamendi, Nancy Minkler, Kathleen Bales, Dr. Clint Collins, Michael Elementary School, and Stewardship Through Education.

c. Discussion/Action Regarding Developer Deposit

**RESO NO. 2024-007**

Motion: Director Rasmussen  
Second: Director Tallakson  
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick

Nays: None  
Absent: None  
Abstained: None

RESO NO. 2024-007. TO ADOPT RESOLUTION NO. 2024-007 – ADOPTING DISTRICT POLICY FOR DEVELOPER DEPOSITS AND PROCEDURE FOR APPROVAL AND ACCEPTANCE OF DEVELOPER IMPROVEMENTS, AS PRESENTED.

**7. PUBLIC HEARING:**

- a. Discussion/Action Regarding Amendment to Chapter 7 & 9 District Ordinance **ORD NO. 2024-001** (Jessica Self, General Manager)

General Manager, Jessica Self, provided a summary of the existing ordinances in chapters 7 and 9, along with the proposed revisions to these chapters. No public comments were made.

Motion: Director Tallakson  
Second: Director Quincy  
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick  
Nays: None  
Absent: None  
Abstained: None

ORD NO. 2024-001. TO ADOPT ORDINANCE NO. 2024-001 – UPDATES TO CHAPTERS 7 AND 9 OF THE DISTRICT'S WATER ORDINANCE, AS PRESENTED.

**8. UWPA**

- a. Discussion/Potential Direction Regarding UWPA

Board Director Ralph Chick announced that UWPA is scheduled to experience an outage from April 1st to April 12th. Additionally, the organization received twenty-six letters of support for the FERC exemption from stakeholders.

The upcoming meeting is set for April 30th, beginning earlier than usual, and featuring a closed session.

**9. REPORTS**

- a. General Manager

A copy of the General Manager's report was provided to the Board, and General Manager, Jessica Self reviewed the report with the Board.

**10. CLOSED SESSION: The meeting was adjourned into Closed Session at 6:33 PM**

- a. Pursuant to Government Code § Section 54957(b)(1): Public Employee Performance Evaluations – Title: General Manager

**11. RETURN TO OPEN SESSION: The meeting returned to open session at 6:59 PM**

12. REPORTABLE ACTION FROM CLOSED SESSION: There was no reportable action.

13. DIRECTORS REPORTS, INFORMATION, FUTURE AGENDA ITEMS

Director Rasmussen is eager about prioritizing an irrigation project.

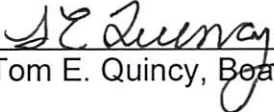
14. NEXT BOARD MEETINGS & EVENTS

1. Wednesday, April 24, 2024 at 5:30 PM - Regular Meeting
2. Wednesday, May 22, 2024 at 5:30 PM - Regular Meeting
3. Wednesday, June 26, 2024 at 5:30 PM - Regular Meeting

15. AJOURNMENT

The meeting adjourned at 7:00 PM

Respectfully Submitted:

  
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Tom E. Quincy, Board Secretary

ATTEST:

  
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Jenna Mayo, Clerk to the Board