



## MINUTES

### UNION PUBLIC UTILITY DISTRICT REGULAR BOARD MEETING

August 16, 2023

Directors Present: Eric Bottomley, President  
Greg Rasmussen, Vice-President  
Tom Quincy, Secretary  
Bruce Tallakson, Treasurer  
Ralph Chick, Director

Staff Present: Jessica Self, General Manager  
Elaine Urruty, Clerk to the Board  
Jenna Mayo, Administrative Analyst

Others Present: Justin Caporusso, Executive Director MCWRA  
Scott Ratterman, President MCWRA Board  
Joel Metzger, UWPA General Manager  
Julie Hollars, Member of UPUD Community  
Public at Large

## ORDER OF BUSINESS

### CALL TO ORDER & THE PLEDGE OF ALLEGIANCE

#### 1. ROLL CALL

President Bottomley called the Regular Board Meeting to order at 5:32 p.m. and led the Pledge of Allegiance.

#### 2. APPROVAL OF AGENDA

President Bottomley amended the agenda to add the General Manager's report.

Motion: Director Tallakson  
Second: Director Rasmussen  
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick  
Nays: None  
Absent: None  
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE AGENDA AS AMENDED.

**3. PUBLIC COMMENT**

No Public Comment

**4. CONSENT AGENDA**

Director Tallakson requested item 4.g be pulled for review. General Manager, Jessica Self, informed the Board that the legal fees item was information for the Board.

- a. Approval of Minutes: July 19, 2023 – Regular Meeting
- b. Approval of Minutes: August 3, 2023 – Special Meeting
- c. Expenditures - July 2023
- d. Fund Balance Report – July 2023
- e. Balance Sheet & Income Statement – July 2023
- f. YTD Budget to Actuals – July 2023
- g. Legal Fees 2023 Calendar Year-to-Date Review – Hatfield v. UPUD; Glanville v. UPUD

Motion: Director Rasmussen  
Second: Director Quincy  
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick  
Nays: None  
Absent: None  
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

**5. NEW BUSINESS**

- a. MOUNTAIN COUNTIES WATER RESOURCES ASSOCIATION (MCWRA)  
PRESENTATION: JUSTIN CAPORUSSO & SCOTT RATTERMAN  
Mountain Counties Water Resources Association (MCWRA) Executive Director, Justin Caporusso and Board President, Scott Ratterman gave an informative presentation on MCWRA and how UPUD could benefit from joining as an executive member.
- b. DISCUSSION/ACTION REGARDING MCWRA MEMBERSHIP  
General Manager, Jessica Self, provided a summary and recommended action was provided to the Board in the agenda packet.

Motion: Director Tallakson  
Second: Director Chick  
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick  
Nays: None  
Absent: None  
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE UPUD TO (1) ENTER INTO A MEMBERSHIP WITH THE MOUNTAIN COUNTIES WATER RESOURCES ASSOCIATION (MCWRA) AND (2) AUTHORIZE THE GENERAL MANAGER AS UPUD'S VOTING REPRESENTATIVE.

c. PUBLIC PRESENTATION REGARDING UPUD RATE STUDY; MIKE PEIRANO & JULIE HOLLARS

Julie Hollars reported that Mike Peirano was unable to attend due to a family emergency and read a letter from Mike supporting the letter Julie was presenting. Julie then read a letter from members of the UPUD Community to the Board stating what they felt could be a resolution to the proposed ballot initiative. Julie provided a copy of the letter to the Board. Discussion ensued regarding current rates and proposed changes.

d. DISCUSSION/ACTION TO DIRECT THE GENERAL MANAGER TO (1) RETURN CLAIM BY CARI MCCORMICK AS INSUFFICIENT AND (2) DENY THE CLAIM AND PROVIDE NOTICE TO THE CLAIMANT NO EARLIER THAN SEPTEMBER 1, 2023

Motion: Director Tallakson  
Second: Director Rasmussen  
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick  
Nays: None  
Absent: None  
Abstained: None

MINUTE ENTRY. MOTION TO DIRECT THE GENERAL MANAGER TO (1) RETURN THE CLAIM BY CARI MCCORMICK AS INSUFFICIENT, AND (2) DENY THE CLAIM AND PROVIDE NOTICE TO THE CLAIMANT NO EARLIER THAN SEPTEMBER 1, 2023.

6. **REPORTS**

a. GENERAL MANAGER\*

A copy of the General Manager's report was provided to the Board, and General Manager, Jessica Self reviewed the report with the Board.

b. UWPA REPORT

Joel Metzger reported that UWPA received 8 bids from contractors for the Hunter's Reservoir Fuel Reduction \$1.2 M project. They plan to accept the contractor's bid at Tuesday's meeting.

7. **DIRECTORS REPORTS, INFORMATION, FUTURE AGENDA ITEMS**

8. **CLOSED SESSION:** The meeting was adjourned into Closed Session at 6:32 PM
- a. PURSUANT TO GOVERNMENT CODE § SECTION 54957(b)(1); PUBLIC EMPLOYEE SIX-MONTH PERFORMANCE EVALUATION – TITLE: GENERAL MANAGER
9. **RETURN TO OPEN SESSION:** The meeting returned to open session at 7:21 PM.
10. **REPORTABLE ACTION FROM CLOSED SESSION** There was no reportable action.
11. **NEXT BOARD MEETINGS**
- Wednesday, September 20, 2023, at 5:30 PM – Regular Meeting
  - Wednesday, October 18, 2023, at 5:30 PM - Regular Meeting

12. **ADJOURNMENT**

The meeting adjourned at 7:27 PM.

Respectfully Submitted:

ATTEST:

 9-20-23  
Tom E. Quincy, Board Secretary

  
Elaine M. Urruty, Clerk to the Board