

REGULAR BOARD MEETING AGENDA

5:30 PM Wednesday January 22, 2025
UPUD Headquarters | 339 Main Street, Murphys, CA 95247

OUR MISSION

Union Public Utility District is dedicated to protecting, enhancing, and developing our water resources to the highest beneficial use for our customers, while maintaining cost-conscious, reliable service and providing gainful employment through responsible management.

The Board Chambers are open to the public

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-728-3651. Notification in advance of the meeting will enable UPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at UPUD for review by the public.

ORDER OF BUSINESS

CALL TO ORDER/THE PLEDGE OF ALLEGIANCE

1. ROLL CALL
2. APPROVAL OF AGENDA
3. PUBLIC COMMENT:

(LIMIT 5 MINUTES PER PERSON) Members of the public may address the Board on items not agendaized. The public is encouraged to contact the General Manager or Board of Directors for consideration of items to be placed on the agenda. No action will be taken by the Board unless an item is agendaized.

4. CONSENT AGENDA:

Consent agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at a time, without discussion. Any board member, staff member or interested party may request removal of an item from the consent agenda for later discussion.

- a. Approval of Minutes: November 20, 2024 – Special Meeting
- b. Expenditures – November 2024, December 2024
- c. Fund Balance Report – November 2024, December 2024
- d. Balance Sheet & Income Statement – November 2024, December 2024
- e. YTD Budget to Actuals – November 2024, December 2024
- f. Legal Fees Year-to-Date Review

5. NEW BUSINESS

- a. Discussion/Action: Supporting the Calaveras County Resource Conservation District’s Black Creek/UPUD Forest Health Project through the Cal Fire Forest Health Grant Program
(Jessica Self, General Manager) RES 2025-001
- b. Discussion/Action: Approve the Memorandum of Understanding Between County of Calaveras and Union Public Utility District for the Water Fill Station Project
(Jessica Self, General Manager)
- c. Discussion/Action: Changing the Regular Board Meeting Location to the UPUD Maintenance Building at 988 Sheep Ranch Rd, Murphys, CA 95247
(Jessica Self, General Manager) RES 2025-002
- d. Discussion/Action: Board of Directors Position Updates and Oath of Office Administration
(Eric Bottomley, Board President)

6. UPDATES

Discussion/Potential Direction Regarding Utica Water & Power Authority

7. REPORTS

General Manager

8. DIRECTORS COMMENTS

9. CLOSED SESSION:

- a. **Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to Government Code, §54956.9(d)(2):** One (1) case regarding written demand threatening litigation alleging violation of the Brown Act at the December 11, 2024 Board Meeting.

10. NEXT BOARD MEETINGS & EVENTS

- Wednesday, February 26, 2025 at 5:30 PM – Regular Board Meeting
- Wednesday, March 26, 2025 at 5:30 PM – Regular Board Meeting
- Wednesday, April 23, 2025 at 5:30 PM – Regular Board Meeting

11. ADJOURNMENT

PROCEDURAL NOTICES

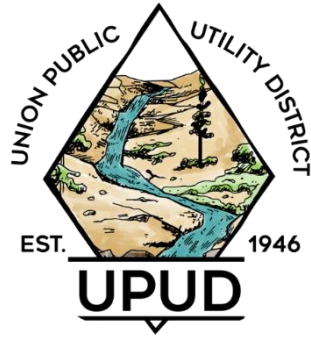
LEVINE ACT PUBLIC PARTY/APPLICANT DISCLOSURE OBLIGATIONS: Applicants, parties, and their agents who have made campaign contributions totaling more than \$500 (aggregated) to a Board Member over the past 12 months must publicly disclose that fact for the official record of that agenda item. Disclosures must include the amount of the campaign contribution aggregated, and the name(s) of the campaign contributor(s) and Board member(s). The disclosure may be made either in writing to the Clerk prior to the agenda item consideration, or by verbal disclosure at the time of the agenda item consideration. The foregoing statements do not constitute legal advice, nor a recitation of all legal requirements and obligations of parties/applicants and their agents. Parties and agents are urged to consult with their own legal counsel regarding the requirements of the law.

4 a

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Agenda
Item

4 a



MINUTES

UNION PUBLIC UTILITY DISTRICT SPECIAL BOARD MEETING

NOVEMBER 20, 2024

Directors Present: Eric Bottomley, President
Greg Rasmussen, Vice-President
Bruce Tallakson, Treasurer
Tom Quincy, Secretary
Ralph Chick, Director

Directors Absent: None

Staff Present: Jessica Self, General Manager
Jenna Mayo, Executive Admin Coordinator
William Eltringham, Operations Manager
Jason Eltringham, Water Distribution/Treatment Operator
Lisa Biedinger, Customer Service Representative

Others Present: Frank Splendorio, Best, Best & Krieger LLP
Public at Large

ORDER OF BUSINESS

CALL TO ORDER & THE PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Bottomley called the Special Board Meeting to order at 5:30 PM and led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion: Director Tallakson
Second: Director Quincy
Ayes: Directors Bottomley, Rasmussen, Tallakson, Quincy, and Chick
Nays: None

Absent: None
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE AGENDA AS PRESENTED.

3. **PUBLIC COMMENT:**

No Public Comment.

4. **CONSENT AGENDA:**

- a. Approval of Minutes: October 23, 2024 – Regular Meeting
- b. Expenditures - October 2024
- c. Fund Balance Report – October 2024
- d. Balance Sheet & Income Statement – October 2024
- e. YTD Budget to Actuals – October 2024
- f. Legal Fees Year-to-Date Review

Motion: Director Tallakson
Second: Director Bottomley
Ayes: Directors Bottomley, Rasmussen, Tallakson, Quincy, and Chick
Nays: None
Absent: None
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED WITH ITEM 4 F TO BE PULLED FOR DISCUSSION AND REVIEW.

Director Bottomley reported that UPUD has incurred over \$97,000 in legal fees for the Hatfield vs. UPUD case. UPUD General Counsel Frank Splendorio provided a brief update on the case's current status.

Motion: Director Rasmussen
Second: Director Chick
Ayes: Directors Bottomley, Rasmussen, Tallakson, Quincy, and Chick
Nays: None
Absent: None
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE ITEM 4F AS PRESENTED.

5. **OLD BUSINESS:** NONE

6. **NEW BUSINESS**

- a. Discussion/Action: Resolution Honoring the Retirement of William Eltringham (Jessica Self, General Manager)

RES 2024-024

Motion: Director Quincy

Second: Director Tallakson
Ayes: Directors Bottomley, Rasmussen, Tallakson, Quincy, and Chick
Nays: None
Absent: None
Abstained: None

RESO NO. 2024-024. TO ADOPT RESOLUTION NO. 2024.024 – HONORING THE 47 YEARS OF SERVICE OF WILLIAM ELTRINGHAM, AS PRESENTED.

**b. Discussion/Action Supporting California Jobs First – Sierra Region | Apprenticeship Program
(Jessica Self, General Manager)**

Motion: Director Tallakson
Second: Director Rasmussen
Ayes: Directors Bottomley, Rasmussen, Tallakson, Quincy, and Chick
Nays: None
Absent: None
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE ITEM 6 B SUPPORTING CALIFORNIA JOBS FIRST – SIERRA REGION | APPRENTICESHIP PROGRAM, AS PRESENTED.

**c. Discussion/Action Regarding District Policy Updates
(Jessica Self, General Manager)**

RES 2024-025

Motion: Director Chick
Second: Director Tallakson
Ayes: Directors Bottomley, Rasmussen, Tallakson, Quincy, and Chick
Nays: None
Absent: None
Abstained: None

RESO NO. 2024-025. TO ADOPT RESOLUTION NO. 2024.025 - UPDATING DISTRICT EMPLOYEE POLICIES, AS PRESENTED.

7. UPDATES

a. Discussion/Potential Direction Regarding Utica Water & Power Authority

Director Chick reported that UWPA is currently undergoing their fall maintenance outage. While they've encountered some unexpected challenges causing slight delays, they are making steady progress.

8. REPORTS

a. General Manager

The General Manager's report was presented to the Board by General Manager, Jessica Self.

9. DIRECTORS COMMENTS

Director Rasmussen expressed gratitude to the UPUD staff for their efforts and for the thoughtful tribute to William Eltringham's retirement. Director Bottomley thanked the UPUD team for organizing two excellent Prop 218 workshops on November 14th. Director Quincy extended warm Thanksgiving wishes to everyone.

10. NEXT BOARD MEETINGS & EVENTS

- Wednesday, December 11, 2024 at 6:00 PM – Public Hearing
- December Regular Board Meeting: CANCELED
- Happy Holidays!

11. ADJOURNMENT

The meeting adjourned at 6:26 PM

Respectfully Submitted:

ATTEST:

Tom E. Quincy, Board Secretary

Jenna Mayo, Clerk to the Board

4 b

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Agenda
Item

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Bank Reconciliation

Board Audit

Nov-24

<u>Check No.</u>	<u>Vendor/Employee</u>	<u>Transaction Description</u>	<u>Date</u>	<u>Amount</u>
Fund: 03 Enterprise				
Department: 03 Treatment				
0	Anthem Blue Cross	Emp Dental Ins - 12/01/2024 to 01/01/2025	11/27/2024	337.00
0	AT&T U-verse	TP Uverse - 11/13/2024 to 12/12/2024	11/27/2024	123.93
0	CalPERS - Health Benefits	11/2024 - Emp Health Ins	11/15/2024	3,425.30
0	CPPA	09/23/2024 to 10/23/2024 - Utilities	11/26/2024	2,081.00
0	Farmer's Insurance Exchange	W/C Ins - 11/09/2024 to 12/08/2024	11/27/2024	457.43
0	PG&E	10/10/24 to 11/07/24 - TP & CorpYard Svs	11/27/2024	80.00
0	Verizon Wireless	09/16/2024 to 10/15/2024 - TP Cell Phones	11/27/2024	55.17
3	PG&E CFM/PPC Department	CPPA TP Electrical Panel (check to PG&E)	11/27/2024	85,426.44
210053	Alpha Analytical Laboratories, Inc.	Order #24J3100	11/26/2024	1,775.00
210060	Gateway Press, Inc	218 Workshop flyers (50 copies)	11/26/2024	13.53
210063	NBS Government Finance Group	Consulting Svs - (2024) 218 Water Rate Study	11/26/2024	4,339.07
210068	Univar Solutions USA INC.	Supplies - Chemicals	11/26/2024	1,713.47
210069	USA Blue Book	Supplies - LMI B9 Series Pump	11/26/2024	2,511.40
210071	Weber, Ghio & Associates	October 2024 Billing	11/26/2024	1,427.01

Total for Department: 03

103,765.75

Department: 04 Distribution

0	Anthem Blue Cross	Emp Dental Ins - 12/01/2024 to 01/01/2025	11/27/2024	648.00
0	AT&T U-verse	Distr Uverse - 11/13/2024 to 12/12/2024	11/27/2024	73.46
0	California Waste Recovery System	Oct 2024 Svs	11/27/2024	77.82
0	CalPERS - Health Benefits	11/2024 - Emp Health Ins	11/15/2024	9,696.24
0	Farmer's Insurance Exchange	W/C Ins - 11/09/2024 to 12/08/2024	11/27/2024	1,097.83
0	First Business Specialty Finance, LLC	2019 Vac Tron Trlr - Loan - Pmt 6 of 10	11/27/2024	3,541.67
0	PG&E	10/10/24 to 11/07/24 - Corp Yard Svs	11/27/2024	216.78
0	Verizon Wireless	09/16/2024 to 10/15/2024 - Distr Cell Phones	11/27/2024	171.73
1	Calaveras County Public Works	Fill Station Encroachment Permit (Inspection Dep	11/27/2024	2,000.00
2	Calaveras County Public Works	Fill Station Encroachment Permit (Performance B	11/27/2024	16,125.30
210055	Calaveras Lumber	Distr & Irrig - Supplies	11/26/2024	283.77
210059	Ferguson Waterworks #1423	Supplies - Inventory	11/26/2024	8,540.15
210060	Gateway Press, Inc	218 Workshop flyers (50 copies)	11/26/2024	10.82
210062	Murphys Sanitary District	UPU0002 - Nov 2024 Svs	11/26/2024	48.00
210063	NBS Government Finance Group	Consulting Svs - (2024) 218 Water Rate Study	11/26/2024	3,471.26
210064	Red Store	Supplies - Distr and Irrigation	11/26/2024	35.31
210065	Sierra Hills Market	Distr & Irrig - Supplies	11/26/2024	3.99
210071	Weber, Ghio & Associates	October 2024 Billing	11/26/2024	7,283.37

Total for Department: 04

53,325.50

Department: 07 Irrigation

0	Anthem Blue Cross	Emp Dental Ins - 12/01/2024 to 01/01/2025	11/27/2024	162.00
0	AT&T U-verse	Irrigation Uverse - 11/13/2024 to 12/12/2024	11/27/2024	18.37
0	California Waste Recovery System	Oct 2024 Svs	11/27/2024	19.45
0	CalPERS - Health Benefits	11/2024 - Emp Health Ins	11/15/2024	2,424.06
0	Farmer's Insurance Exchange	W/C Ins - 11/09/2024 to 12/08/2024	11/27/2024	274.45
0	PG&E	10/10/24 to 11/07/24 - TP & Corp Yard Svs	11/27/2024	54.19
0	Verizon Wireless	09/16/2024 to 10/15/2024 - Irrig Cell Phones	11/27/2024	42.94
210055	Calaveras Lumber	Distr & Irrig - Supplies	11/26/2024	70.94
210059	Ferguson Waterworks #1423	Supplies - Inventory	11/26/2024	2,135.01
210060	Gateway Press, Inc	218 Workshop flyers (50 copies)	11/26/2024	2.71
210062	Murphys Sanitary District	UPU0002 - Nov 2024 Svs	11/26/2024	12.00
210063	NBS Government Finance Group	Consulting Svs - (2024) 218 Water Rate Study	11/26/2024	867.83
210064	Red Store	Supplies - Distr and Irrigation	11/26/2024	8.83
210065	Sierra Hills Market	Distr & Irrig - Supplies	11/26/2024	1.00
210071	Weber, Ghio & Associates	October 2024 Billing	11/26/2024	1,306.40

Total for Department: 07

7,400.18

Total for Fund:03 Enterprise

164,491.43

Fund: 06 General

Department: 06 Administration

0	Anthem Blue Cross	Emp Dental Ins - 12/01/2024 to 01/01/2025	11/27/2024	379.00
0	California Waste Recovery System	Oct 2024 Svs	11/27/2024	105.47
0	CalPERS - Health Benefits	11/2024 - Emp Health Ins	11/15/2024	3,068.28
0	Comcast	11/01/2024 to 11/30/2024 - Telephone	11/27/2024	9.92
0	Comcast Business	Internet - 11/01/2024 to 11/30/2024	11/27/2024	305.50
0	CPPA	09/23/2024 to 10/23/2024 - Utilities	11/26/2024	124.48
0	De Lage Landen Financial Services, Inc.	Copier Lease - 11/15/2024 to 12/14/2024	11/27/2024	268.46
0	Farmer's Insurance Exchange	W/C Ins - 11/09/2024 to 12/08/2024	11/27/2024	100.35
0	Verizon Wireless	09/16/2024 to 10/15/2024 - Admin Cell Phones	11/27/2024	157.46
210054	Best Best & Krieger Attorneys At Law	Matter #90443.00102 - Special Projects	11/26/2024	14,892.78
210056	Coneth Solutions, Inc	November 2024 - Mthly IT Contract	11/26/2024	1,455.00
210057	Dataprose, LLC	10/01/2024-10/31/2024 - Statement Mailings	11/26/2024	1,129.54
210058	DMV	DMV Pull Notice - 09/01/2024 to 10/31/2024	11/26/2024	4.00
210060	Gateway Press, Inc	218 Workshop flyers (50 copies)	11/26/2024	13.53
210061	Mother Lode Answering Service, Inc.	November Svs	11/26/2024	275.00
210062	Murphys Sanitary District	UPU0001 - Nov 2024 Svs	11/26/2024	60.00
210063	NBS Government Finance Group	Consulting Svs - (2024) 218 Water Rate Study	11/26/2024	4,339.07
210066	Signal Service	Service and Repair at UPUD Office	11/26/2024	300.65
210067	Springbrook Holding Company, LLC.	Standard Professional Services - Bank Recon	11/26/2024	1,614.00
210070	Valley Springs News	Annual CC News Subscription	11/26/2024	35.00

Total for Department: 06

28,637.49

Total for Fund:06 General

28,637.49

Grand Total

193,128.92

Bank Reconciliation

Board Audit

Dec-24

<u>Check No.</u>	<u>Vendor/Employee</u>	<u>Transaction Description</u>	<u>Date</u>	<u>Amount</u>
Fund: 03 Enterprise				
Department: 03 Treatment				
0	AT&T U-verse	TP Uverse - 12/13/2024 to 1/12/2025	12/31/2024	123.93
0	CalPERS - Health Benefits	12/2024 - Emp Health Insurance	12/06/2024	3,425.30
0	CalPERS - Health Benefits	Emp Health Benefits	12/13/2024	6.48
0	CPPA	10/23/2024 to 11/23/2024 - Utilities	12/13/2024	2,239.28
0	Farmer's Insurance Exchange	W/C Ins - 12/09/2024 to 1/09/2024	12/31/2024	457.43
0	PG&E	11/08/24 to 12/09/24 - TP Svs	12/31/2024	138.02
0	US Bank	November 2024 Billing	12/31/2024	340.98
0	Verizon Wireless	10/16/2024 to 11/15/2024 - TP Cell Phon	12/31/2024	55.17
210072	Alpha Analytical Laboratories, Inc.	Order #24K1475	12/13/2024	1,202.00
210074	AT&T CALNET	Telephone - 10/04/2024 to 11/03/2024	12/13/2024	120.38
210083	NBS Government Finance Group	Consulting Svs - (2024) 218 Water Rate S	12/13/2024	1,055.58
210087	SWRCB	Annual Permit Fee 07/01/2024-06/30/202	12/13/2024	881.00
210088	USA Vision	December 2024 - Emp Vision Insurance	12/13/2024	38.24
210090	AT&T CALNET	Telephone - 11/04/2024 to 12/03/2024	12/27/2024	120.38
210093	Clark Pest Control	October 2024 - TP & Corp Yard Svs	12/27/2024	180.00
210097	Weber, Ghio & Associates	November 2024 Billing	12/27/2024	1,499.50

Total for Department: 03

11,883.67

Department: 04 Distribution

0	AT&T U-verse	Distr Uverse - 12/13/2024 to 1/12/2025	12/31/2024	73.46
0	California Waste Recovery System	Nov 2024 Svs	12/31/2024	77.81
0	CalPERS - Health Benefits	12/2024 - Emp Health Insurance	12/06/2024	9,696.24
0	CalPERS - Health Benefits	Emp Health Benefits	12/13/2024	5.18
0	Farmer's Insurance Exchange	W/C Ins - 12/09/2024 to 1/09/2024	12/31/2024	1,097.83
0	First Business Specialty Finance, LLC	2019 Vac Tron Trlr - Loan - Pmt 7 of 10	12/31/2024	3,541.67
0	PG&E	11/08/24 to 12/09/24 - Corp Yard Svs	12/31/2024	395.54
0	US Bank	November 2024 Billing	12/31/2024	8,122.09
0	Verizon Wireless	10/16/2024 to 11/15/2024 - Distr Cell Ph	12/31/2024	171.73
210073	Aqua Metric Sales, Co.	Sensus 3/4 SL iPERL TR/PL 1CF Meters	12/13/2024	1,332.19
210074	AT&T CALNET	Telephone - 10/04/2024 to 11/03/2024	12/13/2024	141.00
210078	Ebbetts Pass Gas Service	Propane Delivery - Corp Yard	12/13/2024	469.39
210079	Ferguson Waterworks #1423	Supplies - Inventory	12/13/2024	5,151.11
210080	Hunt & Sons, Inc	November 2024 - Gas, Oil and Fuel	12/13/2024	1,556.02
210082	Murphys Sanitary District	UPU0002 - Dec 2024 Svs	12/13/2024	48.00
210083	NBS Government Finance Group	Consulting Svs - (2024) 218 Water Rate S	12/13/2024	844.46
210084	Red Store	Supplies - Distr and Irrigation	12/13/2024	118.18
210085	Sierra Hills Market	Distr & Irrig - Supplies	12/13/2024	149.83

210088	USA Vision	December 2024 - Emp Vision Insurance	12/13/2024	83.57
210089	ACWA	2025 Annual Membership Dues	12/27/2024	6,115.00
210090	AT&T CALNET	Telephone - 11/04/2024 to 12/03/2024	12/27/2024	141.00
210091	Calaveras County Public Works	Encroachment Permit - Services Rendered	12/27/2024	334.77
210093	Clark Pest Control	December 2024 - TP & Corp Yard Svs	12/27/2024	144.00
210095	Ferguson Waterworks #1423	Supplies - (2) 6 Boalingq Coup	12/27/2024	579.25
210097	Weber, Ghio & Associates	November 2024 Billing	12/27/2024	7,101.16

Total for Department: 04

47,490.48

Department: 07 Irrigation

0	AT&T U-verse	Irrigation Uverse - 12/13/2024 to 1/12/20	12/31/2024	18.37
0	California Waste Recovery System	Nov 2024 Svs	12/31/2024	19.46
0	CalPERS - Health Benefits	12/2024 - Emp Health Insurance	12/06/2024	2,424.06
0	CalPERS - Health Benefits	Emp Health Benefits	12/13/2024	1.30
0	Farmer's Insurance Exchange	W/C Ins - 12/09/2024 to 1/09/2024	12/31/2024	274.45
0	PG&E	11/08/24 to 12/09/24 - Corp Yard Svs	12/31/2024	98.88
0	US Bank	November 2024 Billing	12/31/2024	1,780.45
0	Verizon Wireless	10/16/2024 to 11/15/2024 - Irrig. Cell Ph	12/31/2024	42.94
210074	AT&T CALNET	Telephone - 10/04/2024 to 11/03/2024	12/13/2024	33.91
210079	Ferguson Waterworks #1423	Supplies - Inventory	12/13/2024	1,287.78
210080	Hunt & Sons, Inc	November 2024 - Gas, Oil and Fuel	12/13/2024	389.00
210082	Murphys Sanitary District	UPU0002 - Dec 2024 Svs	12/13/2024	12.00
210083	NBS Government Finance Group	Consulting Svs - (2024) 218 Water Rate S	12/13/2024	211.14
210084	Red Store	Supplies - Distr and Irrigation	12/13/2024	29.55
210085	Sierra Hills Market	Distr & Irrig - Supplies	12/13/2024	37.45
210088	USA Vision	December 2024 - Emp Vision Insurance	12/13/2024	20.89
210090	AT&T CALNET	Telephone - 11/04/2024 to 12/03/2024	12/27/2024	30.11
210093	Clark Pest Control	October 2024 - TP & Corp Yard Svs	12/27/2024	36.00
210095	Ferguson Waterworks #1423	Supplies - (2) 6 Boalingq Coup	12/27/2024	144.81
210097	Weber, Ghio & Associates	November 2024 Billing	12/27/2024	789.35

Total for Department: 07

7,681.90

Total for Fund:03 Enterprise

68,030.37

Fund: 06 General

Department: 06 Administration

0	California Waste Recovery System	Nov 2024 Svs	12/31/2024	105.47
0	CalPERS - Health Benefits	12/2024 - Emp Health Insurance	12/06/2024	2,722.42
0	CalPERS - Health Benefits	Emp Health Benefits	12/13/2024	6.48
0	Comcast	12/01/2024 to 12/31/2024 - Telephone	12/31/2024	207.26
0	Comcast Business	Internet - 12/01/2024 to 12/31/2024	12/31/2024	305.50
0	CPPA	10/23/2024 to 11/23/2024 - Utilities	12/13/2024	211.60
0	De Lage Landen Financial Services, Inc.	Copier Lease - 12/15/2024 to 01/14/2025	12/31/2024	268.46
0	Farmer's Insurance Exchange	W/C Ins - 12/09/2024 to 1/09/2024	12/31/2024	100.35
0	US Bank	November 2024 Billing	12/31/2024	6,598.32
0	Verizon Wireless	10/16/2024 to 11/15/2024 - Admin Cell F	12/31/2024	157.46

210075	Best Best & Krieger Attorneys At Law	Matter #90443.00001 - M. Hatfield	12/13/2024	13,529.46
210076	Coneth Solutions, Inc	December 2024 - Mthly IT Contract	12/13/2024	1,455.00
210077	Dataprose, LLC	11/01/2024 - 11/30/2024 - Statement Mai	12/13/2024	1,126.59
210081	Mother Lode Answering Service, Inc.	December Svs	12/13/2024	280.50
210082	Murphys Sanitary District	UPU0001 - Dec 2024 Svs	12/13/2024	60.00
210083	NBS Government Finance Group	Consulting Svs - (2024) 218 Water Rate &	12/13/2024	1,055.58
210086	Springbrook Holding Company, LLC.	Civic Pay Transaction Fee - November 20	12/13/2024	564.00
210088	USA Vision	December 2024 - Emp Vision Insurance	12/13/2024	22.74
210089	ACWA	2025 Annual Membership Dues	12/27/2024	6,115.00
210094	DMV	DMV Pull Notice - 11/01/2024 to 11/30/2	12/27/2024	4.00
210096	Springbrook Holding Company, LLC.	Standard Professional Services - Bank Re	12/27/2024	120.00
Total for Department: 06				35,016.19
Total for Fund:06 General				35,016.19
Grand Total				103,046.56

4 c

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Agenda
Item

4 c

General Ledger

Fund Balance Report CA CLASS

Nov-24

<u>Account Number</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Debits (Interest Earned)</u>	<u>Contributions</u>	<u>Credits (Withdrawals)</u>	<u>Ending Balance</u>
01	Water Fund					
01-00-1501	CA CLASS - Emergency Reserve	\$ 1,192,280.38	\$ 4,389.34		\$ 92,500.00	\$ 1,104,169.72
01-00-1502	CA CLASS - Irrigation Reserve	\$ 209,183.15	\$ 827.69		\$ -	\$ 210,010.84
01-00-1504	CA CLASS - UWPA Reserve	\$ 47,636.16	\$ 201.04	\$ 92,500.00	\$ 92,500.00	\$ 47,837.20
01-00-1506	CA CLASS - Operations Reserve	\$ 651,248.72	\$ 2,582.39			\$ 653,831.11
01-00-1507	CA CLASS - Capital Reserve	\$ 618,427.32	\$ 2,446.97		\$ -	\$ 620,874.29
Total CA CLASS		\$ 2,718,775.73	\$ 10,447.43	\$ 92,500.00	\$ 185,000.00	\$ 2,636,723.16

General Ledger

Fund Balance Report CA CLASS

Dec-24

<u>Account Number</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Debits (Interest Earned)</u>	<u>Contributions</u>	<u>Credits (Withdrawals)</u>	<u>Ending Balance</u>
01	Water Fund					
01-00-1501	CA CLASS - Emergency Reserve	\$ 1,104,169.72	\$ 4,337.47			\$ 1,108,507.19
01-00-1502	CA CLASS - Irrigation Reserve	\$ 210,010.84	\$ 824.98		\$ -	\$ 210,835.82
01-00-1504	CA CLASS - UWPA Reserve	\$ 47,837.20	\$ 187.92			\$ 48,025.12
01-00-1506	CA CLASS - Operations Reserve	\$ 653,831.11	\$ 2,570.44			\$ 656,401.55
01-00-1507	CA CLASS - Capital Reserve	\$ 620,874.29	\$ 2,438.96		\$ -	\$ 623,313.25
Total CA CLASS		\$ 2,636,723.16	\$ 10,359.77	\$ -	\$ -	\$ 2,647,082.93

General Ledger
Fund Balance Report LAIF
Nov-24

<u>Account Number</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Debits (Interest Earned)</u>	<u>Credits</u>	<u>End Balance</u>
01	Water Fund				
01-00-1401	LAIF-Emergency Reserve	\$ 12,866.74	\$ -	\$ -	\$ 12,866.74
Total LAIF		\$ 12,866.74	\$ -	\$ -	\$ 12,866.74

General Ledger
Fund Balance Report LAIF
Dec-24

<u>Account Number</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Debits (Interest Earned)</u>	<u>Credits</u>	<u>End Balance</u>
01	Water Fund				
01-00-1401	LAIF-Emergency Reserve	\$ 12,866.74	\$ -	\$ -	\$ 12,866.74
Total LAIF		\$ 12,866.74	\$ -	\$ -	\$ 12,866.74

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General Ledger

Balance Sheet

Nov-24

Fund ALFRE

<u>Account Type</u>	<u>Amount</u>
01 - Water Fund	
Assets	
Cash & Investments	5,523,010.30
Debt Issuance Fee	0.00
Accounts Receivable	234,404.95
Inventory	0.00
Fixed Assets	4,672,618.36
Other Long Term Assets	0.00
CalPERS Pension Outflows	318,606.00
Grant Receivable	0.00
Total Assets:	10,748,639.61
Liabilities	
Accounts Payable	57,743.54
Long Term Loan - Everbank	1,503,102.50
Payroll Liabilities	0.00
Deferred Revenue	4,212.32
Compensated Absences	74,871.35
Bonds/Notes Payable-Current	0.00
CalPERS Pension -Liability Exp	525,941.00
CalPERS Pension - Inflows	43,711.00
Total Liabilities:	2,209,581.71
Fund Balance	
Fund Balance	7,469,843.33
Total Fund Balance:	7,469,843.33
Total Liabilities and Fund Balance:	9,679,425.04
Total Retained Earnings:	1,069,223.30
Total Fund Balance and Retained Earnings:	8,539,066.63
Total Liabilities, Fund Balance, and Retained Earnings:	10,748,648.34
Totals for Fund 01 - Water Fund:	0.00
02 - Utica	
Assets	
Cash & Investments	(92,500.00)
Total Assets:	(92,500.00)
Liabilities	
Accounts Payable	0.00
Total Liabilities:	0.00
Fund Balance	
Fund Balance	0.00
Total Fund Balance:	0.00
Total Liabilities and Fund Balance:	0.00
Total Retained Earnings:	(92,500.00)
Total Fund Balance and Retained Earnings:	(92,500.00)
Total Liabilities, Fund Balance, and Retained Earnings:	(92,500.00)

	Totals for Fund 02 - Utica:	0.00
03 - Enterprise		
Assets		
Cash & Investments		(729,017.78)
	Total Assets:	(729,017.78)
Liabilities		
Accounts Payable		(59,720.00)
Payroll Liabilities		(118.26)
	Total Liabilities:	(59,838.26)
Fund Balance		
Fund Balance		0.00
	Total Fund Balance:	0.00
	Total Liabilities and Fund Balance:	(59,838.26)
	Total Retained Earnings:	(669,179.52)
	Total Fund Balance and Retained Earnings:	(669,179.52)
	Total Liabilities, Fund Balance, and Retained Earnings:	(729,017.78)
	Totals for Fund 03 - Enterprise:	0.00
06 - General		
Assets		
Cash & Investments		(299,648.89)
	Total Assets:	(299,648.89)
Liabilities		
Accounts Payable		0.00
Payroll Liabilities		(118.25)
Customer Assistance		0.00
	Total Liabilities:	(1,498.25)
	Total Liabilities and Fund Balance:	(1,506.98)
	Total Retained Earnings:	(298,150.64)
	Total Fund Balance and Retained Earnings:	(298,159.37)
	Total Liabilities, Fund Balance, and Retained Earnings:	(299,657.62)
	Totals for Fund 06 - General:	0.00

General Ledger
 Revenues by Category
 Nov-24

Account Number	Description	One Year Prior Actual	Budget	Period Amt	End Bal
01	Water Fund				
01-01-4100	Domestic Water Revenue	\$ (621,077.51)	\$ (1,741,425.00)	\$ (129,767.81)	\$ (734,286.88)
01-01-4105	Irrigation Water Revenue	\$ (99,393.67)	\$ (147,000.00)	\$ (10,457.46)	\$ (74,665.99)
01-01-4106	Utica Conveyance Fees	\$ (154,305.00)	\$ (370,000.00)	\$ (30,960.00)	\$ (154,724.70)
01-01-4107	Utica Irrigation Water Sales	\$ (157.22)	\$ (157.00)	\$ -	\$ -
01-01-4120	Hydrant Meter Revenue	\$ (689.00)	\$ (2,000.00)	\$ -	\$ (375.00)
01-01-4160	Penalties	\$ (4,170.00)	\$ (10,000.00)	\$ -	\$ 40.00
01-01-4180	Other - Water Related	\$ (2,459.30)	\$ (5,000.00)	\$ (100.00)	\$ (860.00)
01-01-4189	Meter Reset Fees	\$ (1,000.00)	\$ (1,000.00)	\$ -	\$ -
01-01-4190	Meter Connection Fees	\$ (28,000.00)	\$ (14,000.00)	\$ (14,000.00)	\$ (14,000.00)
01-01-4195	Non-Operating Income	\$ -	\$ (1,500.00)	\$ -	\$ -
01-01-4200	Interest Earned	\$ (52,526.78)	\$ (70,000.00)	\$ (12,547.70)	\$ (68,785.93)
01-01-4300	County Taxes	\$ (8,055.86)	\$ (165,000.00)	\$ -	\$ (17,835.30)
01-01-4420	Insurance Refund	\$ (337.06)	\$ -	\$ -	\$ (91.00)
01-01-4440	Garage Rental Revenue	\$ (560.00)	\$ (1,200.00)	\$ -	\$ (460.00)
01-01-4441	NCPA Facilities Use Agreement	\$ (2,500.00)	\$ (2,500.00)	\$ -	\$ -
01-01-4460	Grant Income	\$ -	\$ -	\$ -	\$ (3,500.00)
01	Water Fund	\$ (975,231.40)	\$ (2,530,782.00)	\$ (197,832.97)	\$ (1,069,544.80)
Revenue Total		\$ (975,231.40)	\$ (2,530,782.00)	\$ (197,832.97)	\$ (1,069,544.80)

General Ledger

Balance Sheet

Dec-24

Fund ALFRE

Account Type	Amount
01 - Water Fund	
Assets	
Cash & Investments	5,716,320.93
Debt Issuance Fee	397.50
Accounts Receivable	230,021.31
Inventory	0.00
Fixed Assets	4,672,618.36
Other Long Term Assets	0.00
CalPERS Pension Outflows	318,606.00
Grant Receivable	0.00
Total Assets:	10,937,964.10
Liabilities	
Accounts Payable	57,428.54
Long Term Loan - Everbank	1,503,102.50
Payroll Liabilities	0.00
Deferred Revenue	4,212.32
Compensated Absences	74,871.35
Bonds/Notes Payable-Current	0.00
CalPERS Pension -Liability Exp	525,941.00
CalPERS Pension - Inflows	43,711.00
Total Liabilities:	2,209,266.71
Fund Balance	
Fund Balance	7,469,843.33
Total Fund Balance:	7,469,843.33
Total Liabilities and Fund Balance:	9,679,110.04
Total Retained Earnings:	1,258,862.79
Total Fund Balance and Retained Earnings:	8,728,706.12
Total Liabilities, Fund Balance, and Retained Earnings:	10,937,972.83
Totals for Fund 01 - Water Fund:	0.00
02 - Utica	
Assets	
Cash & Investments	(92,500.00)
Total Assets:	(92,500.00)
Liabilities	
Accounts Payable	0.00
Total Liabilities:	0.00
Fund Balance	
Fund Balance	0.00
Total Fund Balance:	0.00
Total Liabilities and Fund Balance:	0.00
Total Retained Earnings:	(92,500.00)
Total Fund Balance and Retained Earnings:	(92,500.00)
Total Liabilities, Fund Balance, and Retained Earnings:	(92,500.00)
Totals for Fund 02 - Utica:	0.00

03 - Enterprise

Assets

Cash & Investments

(830,870.49)

Total Assets:

(830,870.49)

Liabilities

Accounts Payable

(59,720.00)

Payroll Liabilities

(1,092.58)

Total Liabilities:

(60,812.58)

Fund Balance

Fund Balance

0.00

Total Fund Balance:

0.00

Total Liabilities and Fund Balance:

(60,812.58)

Total Retained Earnings:

(770,057.91)

Total Fund Balance and Retained Earnings:

(770,057.91)

Total Liabilities, Fund Balance, and Retained Earnings:

(830,870.49)

Totals for Fund 03 - Enterprise:

0.00

06 - General

Assets

Cash & Investments

(362,714.18)

Total Assets:

(362,714.18)

Liabilities

Accounts Payable

0.00

Payroll Liabilities

(118.25)

Customer Assistance

0.00

Total Liabilities:

(1,813.25)

Fund Balance

Fund Balance

(8.73)

Total Fund Balance:

(8.73)

Total Liabilities and Fund Balance:

(1,821.98)

Total Retained Earnings:

(360,909.93)

Total Fund Balance and Retained Earnings:

(360,909.66)

Total Liabilities, Fund Balance, and Retained Earnings:

(362,714.18)

Totals for Fund 06 - General:

0.00

General Ledger
 Revenues by Category
 Dec-24

Account Number	Description	One Year Prior Actual	Budget	Period Amt	End Bal
01	Water Fund				
01-01-4100	Domestic Water Revenue	\$ (728,289.36)	\$ (1,741,425.00)	\$ (118,011.59)	\$ (852,298.47)
01-01-4105	Irrigation Water Revenue	\$ (108,049.84)	\$ (147,000.00)	\$ (8,844.09)	\$ (83,510.08)
01-01-4106	Utica Conveyance Fees	\$ (185,176.80)	\$ (370,000.00)	\$ (30,980.40)	\$ (185,705.10)
01-01-4107	Utica Irrigation Water Sales	\$ (157.22)	\$ (157.00)	\$ -	\$ -
01-01-4120	Hydrant Meter Revenue	\$ (689.00)	\$ (2,000.00)	\$ (125.00)	\$ (500.00)
01-01-4160	Penalties	\$ (5,280.00)	\$ (10,000.00)	\$ (2,640.00)	\$ (2,600.00)
01-01-4180	Other - Water Related	\$ (2,658.93)	\$ (5,000.00)	\$ (185.00)	\$ (1,045.00)
01-01-4189	Meter Reset Fees	\$ (1,000.00)	\$ (1,000.00)	\$ -	\$ -
01-01-4190	Meter Connection Fees	\$ (28,000.00)	\$ (14,000.00)	\$ (14,000.00)	\$ (28,000.00)
01-01-4195	Non-Operating Income	\$ -	\$ (1,500.00)	\$ -	\$ -
01-01-4200	Interest Earned	\$ (54,435.70)	\$ (70,000.00)	\$ (15,134.85)	\$ (83,920.78)
01-01-4300	County Taxes	\$ (8,055.86)	\$ (165,000.00)	\$ -	\$ (17,835.30)
01-01-4420	Insurance Refund	\$ (337.06)	\$ -	\$ -	\$ (91.00)
01-01-4440	Garage Rental Revenue	\$ (560.00)	\$ (1,200.00)	\$ -	\$ (460.00)
01-01-4441	NCPA Facilities Use Agreement	\$ (2,500.00)	\$ (2,500.00)	\$ -	\$ -
01-01-4460	Grant Income	\$ -	\$ -	\$ -	\$ (3,500.00)
01	Water Fund	\$ (1,125,189.77)	\$ (2,530,782.00)	\$ (189,920.93)	\$ (1,259,465.73)
Revenue Total		\$ (1,125,189.77)	\$ (2,530,782.00)	\$ (189,920.93)	\$ (1,259,465.73)

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A background image of water ripples in shades of blue and teal. A circular overlay with a light blue to green gradient is centered on the page. The text 'Agenda Item' is written in a dark blue serif font within this circle.

Agenda
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General Ledger

Budget Status

Nov-24

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 03	Enterprise							
Dept 03-03 Treatment								
E1	Salary & Benefits							
03-03-6100	Labor	88,798.00	6,056.77	33,540.66	55,257.34	0.00	55,257.34	62.23
03-03-6101	Sick Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-03-6102	Vacation Pay	0.00	357.37	1,091.96	-1,091.96	0.00	-1,091.96	0.00
03-03-6103	Overtime	20,900.00	705.32	12,509.46	8,390.54	0.00	8,390.54	40.15
03-03-6104	On Call Pay	10,966.00	737.50	4,300.00	6,666.00	0.00	6,666.00	60.79
03-03-6105	WT Cert Bonus	500.00	0.00	0.00	500.00	0.00	500.00	100.00
03-03-6107	Temp Labor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-03-6108	COVID Bonus Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-03-6110	FICA 7.65%	9,500.00	601.08	3,935.36	5,564.64	0.00	5,564.64	58.58
03-03-6300	Health Insurance	40,035.00	3,762.30	14,088.45	25,946.55	0.00	25,946.55	64.81
03-03-6301	Worker's Compensation	4,535.00	457.43	2,195.66	2,339.34	0.00	2,339.34	51.58
03-03-6400	CalPERS PR Expense	20,344.00	1,049.77	14,148.59	6,195.41	0.00	6,195.41	30.45
	E1 Sub Totals:	195,578.00	13,727.54	85,810.14	109,767.86	0.00	109,767.86	56.12
E10	Misc. Operating Expense							
03-03-6209	Uniforms	600.00	0.00	490.68	109.32	0.00	109.32	18.22
03-03-6220	CV Autogate Expense	1,500.00	0.00	171.46	1,328.54	0.00	1,328.54	88.57
03-03-6303	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	2,100.00	0.00	662.14	1,437.86	0.00	1,437.86	68.47
E2	Utilities							
03-03-6204	Utilities	41,000.00	2,161.00	9,341.81	31,658.19	0.00	31,658.19	77.22
03-03-6500	Telephone	3,500.00	55.17	536.25	2,963.75	0.00	2,963.75	84.68
	E2 Sub Totals:	44,500.00	2,216.17	9,878.06	34,621.94	0.00	34,621.94	77.80
E3	Materials/Supplies							
03-03-6202	Supplies	75,000.00	4,224.87	32,372.98	42,627.02	0.00	42,627.02	56.84
	E3 Sub Totals:	75,000.00	4,224.87	32,372.98	42,627.02	0.00	42,627.02	56.84
E4	Professional Services							
03-03-6212	Water Analysis	22,000.00	1,775.00	6,527.00	15,473.00	0.00	15,473.00	70.33
03-03-6801	Professional Svc-Engineer	15,000.00	1,341.51	4,904.95	10,095.05	0.00	10,095.05	67.30
03-03-6804	Professional Svc-Other	20,000.00	4,476.53	19,790.16	209.84	0.00	209.84	1.05
	E4 Sub Totals:	57,000.00	7,593.04	31,222.11	25,777.89	0.00	25,777.89	45.22
E5	Vehicles/Equipment							
03-03-6200	Repairs & Maintenance	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
03-03-6201	Equipment Repairs	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	100.00
03-03-6208	Equipment Rental	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
03-03-6215	Equipment Purchase to \$999	8,000.00	0.00	88.95	7,911.05	0.00	7,911.05	98.89
	E5 Sub Totals:	23,000.00	0.00	88.95	22,911.05	0.00	22,911.05	99.61

E6	Capital Expenditure							
03-03-6205	Capital Exp/ Equip Pur >\$1K	1,513,552.00	85,511.94	88,008.44	1,425,543.56	0.00	1,425,543.56	94.19
	E6 Sub Totals:	1,513,552.00	85,511.94	88,008.44	1,425,543.56	0.00	1,425,543.56	94.19
E7	Training/Travel							
03-03-6216	Education & Training	2,500.00	0.00	1,500.00	1,000.00	0.00	1,000.00	40.00
03-03-6450	Travel & Mileage	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	E7 Sub Totals:	3,500.00	0.00	1,500.00	2,000.00	0.00	2,000.00	57.14
E9	Permits/Fees							
03-03-6207	Permits & Fees	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00
	E9 Sub Totals:	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00
	Expense Sub Totals:	1,944,230.00	113,273.56	249,542.82	1,694,687.18	0.00	1,694,687.18	87.16
	Dept 03 Sub Totals:	1,944,230.00	113,273.56	249,542.82	1,694,687.18	0.00		
Dept	03-04 Distribution							
E1	Salary & Benefits							
03-04-6100	Labor	273,045.00	26,070.03	123,925.52	149,119.48	0.00	149,119.48	54.61
03-04-6101	Sick Pay	0.00	0.00	873.48	-873.48	0.00	-873.48	0.00
03-04-6102	Vacation Pay	0.00	32,691.27	37,709.40	-37,709.40	0.00	-37,709.40	0.00
03-04-6103	Overtime	5,000.00	700.77	7,185.33	-2,185.33	0.00	-2,185.33	0.00
03-04-6104	On Call Pay	10,966.00	737.50	4,300.00	6,666.00	0.00	6,666.00	60.79
03-04-6105	TD Cert Bonus	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
03-04-6107	Temp Labor	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
03-04-6110	FICA	20,064.00	4,605.32	13,310.64	6,753.36	0.00	6,753.36	33.66
03-04-6300	Health Insurance	113,414.00	10,344.24	40,538.33	72,875.67	0.00	72,875.67	64.26
03-04-6301	Worker's Compensation	11,567.00	1,097.83	5,489.11	6,077.89	0.00	6,077.89	52.55
03-04-6400	CalPERS PR Expense	44,185.00	3,471.59	42,962.83	1,222.17	0.00	1,222.17	2.77
	E1 Sub Totals:	494,241.00	79,718.55	276,294.64	217,946.36	0.00	217,946.36	44.10
E10	Misc. Operating Expense							
03-04-6209	Uniforms	2,000.00	0.00	517.30	1,482.70	0.00	1,482.70	74.14
	E10 Sub Totals:	2,000.00	0.00	517.30	1,482.70	0.00	1,482.70	74.14
E2	Utilities							
03-04-6204	Utilities	4,640.00	264.78	1,484.36	3,155.64	0.00	3,155.64	68.01
03-04-6500	Telephone	4,400.00	171.73	1,088.45	3,311.55	0.00	3,311.55	75.26
	E2 Sub Totals:	9,040.00	436.51	2,572.81	6,467.19	0.00	6,467.19	71.54
E3	Materials/Supplies							
03-04-6202	Supplies	24,000.00	8,863.22	16,660.63	7,339.37	0.00	7,339.37	30.58
	E3 Sub Totals:	24,000.00	8,863.22	16,660.63	7,339.37	0.00	7,339.37	30.58
E4	Professional Services							
03-04-6212	Water Analysis	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-04-6801	Professional Svc-Engineer	56,000.00	5,225.62	8,224.71	47,775.29	0.00	47,775.29	85.31
03-04-6804	Professional Svc-Other	30,000.00	3,633.36	9,820.96	20,179.04	0.00	20,179.04	67.26
	E4 Sub Totals:	86,000.00	8,858.98	18,045.67	67,954.33	0.00	67,954.33	79.02
E5	Vehicles/Equipment							
03-04-6200	Repairs & Maintenance	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00
03-04-6201	Equipment Repairs	6,000.00	0.00	1,242.29	4,757.71	0.00	4,757.71	79.30

03-04-6208	Equipment Rental	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
03-04-6211	Gas, Oil & Fuel	19,200.00	0.00	5,028.20	14,171.80	0.00	14,171.80	73.81
03-04-6215	Equipment Purchase to \$999	4,000.00	0.00	71.16	3,928.84	0.00	3,928.84	98.22
	E5 Sub Totals:	39,700.00	0.00	6,341.65	33,358.35	0.00	33,358.35	84.03
E6	Capital Expenditure							
03-04-6205	Capital Exp/Equip Pur > \$1K	80,000.00	23,724.72	42,019.73	37,980.27	0.00	37,980.27	47.48
	E6 Sub Totals:	80,000.00	23,724.72	42,019.73	37,980.27	0.00	37,980.27	47.48
E7	Training/Travel							
03-04-6216	Education & Training	5,200.00	0.00	1,500.00	3,700.00	0.00	3,700.00	71.15
03-04-6450	Travel & Mileage	800.00	0.00	0.00	800.00	0.00	800.00	100.00
	E7 Sub Totals:	6,000.00	0.00	1,500.00	4,500.00	0.00	4,500.00	75.00
E8	Memberships							
03-04-6206	Memberships	3,680.00	0.00	1,099.32	2,580.68	0.00	2,580.68	70.13
	E8 Sub Totals:	3,680.00	0.00	1,099.32	2,580.68	0.00	2,580.68	70.13
E9	Permits/Fees							
03-04-6207	Permits & Fees	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	E9 Sub Totals:	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	Expense Sub Totals:	745,161.00	121,601.98	365,051.75	380,109.25	0.00	380,109.25	51.01
	Dept 04 Sub Totals:	745,161.00	121,601.98	365,051.75	380,109.25	0.00		
Dept 03-07 Irrigation								
E1	Salary & Benefits							
03-07-6100	Labor	68,262.00	5,217.69	19,964.31	48,297.69	0.00	48,297.69	70.75
03-07-6101	Sick Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-07-6102	Vacation Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-07-6103	Overtime	2,000.00	0.00	1,081.16	918.84	0.00	918.84	45.94
03-07-6104	On Call Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-07-6105	TD Cert Bonus	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-07-6107	Temp Labor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-07-6110	FICA	5,016.00	399.15	1,609.93	3,406.07	0.00	3,406.07	67.90
03-07-6300	Health Insurance	28,353.00	2,586.06	12,136.95	16,216.05	0.00	16,216.05	57.19
03-07-6301	Worker's Compensation	2,892.00	274.45	1,473.79	1,418.21	0.00	1,418.21	49.04
03-07-6400	CalPERS PR Expense	11,046.00	589.29	5,524.23	5,521.77	0.00	5,521.77	49.99
	E1 Sub Totals:	117,569.00	9,066.64	41,790.37	75,778.63	0.00	75,778.63	64.45
E10	Misc. Operating Expense							
03-07-6209	Uniforms	500.00	0.00	129.33	370.67	0.00	370.67	74.13
	E10 Sub Totals:	500.00	0.00	129.33	370.67	0.00	370.67	74.13
E2	Utilities							
03-07-6204	Utilities	1,160.00	66.19	338.08	821.92	0.00	821.92	70.86
03-07-6500	Telephone	1,100.00	42.94	293.00	807.00	0.00	807.00	73.36
	E2 Sub Totals:	2,260.00	109.13	631.08	1,628.92	0.00	1,628.92	72.08
E3	Materials/Supplies							
03-07-6202	Supplies	6,000.00	2,215.78	3,999.96	2,000.04	0.00	2,000.04	33.33

E1	Salary & Benefits							
06-06-6100	Labor	299,998.00	20,391.19	108,699.16	191,298.84	0.00	191,298.84	63.77
06-06-6101	Sick Pay	0.00	113.46	814.04	-814.04	0.00	-814.04	0.00
06-06-6102	Vacation Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-6103	Overtime	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
06-06-6110	FICA	22,950.00	1,704.72	8,990.36	13,959.64	0.00	13,959.64	60.83
06-06-6300	Health Insurance	45,982.00	5,227.28	19,605.19	26,376.81	0.00	26,376.81	57.36
06-06-6301	Worker's Compensation	1,350.00	100.35	491.75	858.25	0.00	858.25	63.57
06-06-6304	Health Benefits Adm Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-6400	CalPERS PR Expense	37,450.00	2,072.26	19,878.07	17,571.93	0.00	17,571.93	46.92
	E1 Sub Totals:	408,730.00	29,609.26	158,478.57	250,251.43	0.00	250,251.43	61.23
E10	Misc. Operating Expense							
06-06-6203	Copier Expense	3,700.00	268.46	1,463.03	2,236.97	0.00	2,236.97	60.46
06-06-6209	Uniforms	500.00	0.00	0.00	500.00	0.00	500.00	100.00
06-06-6210	Postage	8,200.00	819.41	3,761.79	4,438.21	0.00	4,438.21	54.12
06-06-6217	Late Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-6302	General Insurance	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
06-06-6303	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-6805	Professional Svcs - IT	20,800.00	1,455.00	6,720.00	14,080.00	0.00	14,080.00	67.69
06-06-6810	Communications	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
06-06-6901	Contingencies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	63,200.00	2,542.87	11,944.82	51,255.18	0.00	51,255.18	81.10
E11	Bad Debts							
06-06-6900	Bad Debts	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E11 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E14	Elections							
06-06-6850	Election Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E14 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E15	Interest Expense							
06-06-7102	Interest Expense-SRLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-7103	Interest Expense-All Points	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-7104	Interest Expense-West America	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-7105	Interest Expense-DG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E15 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E16	Banking Expense							
06-06-6213	Bank Fees	2,000.00	2,370.81	5,033.29	-3,033.29	0.00	-3,033.29	0.00
06-06-6903	Customer Transaction Fee	7,000.00	594.00	8,126.45	-1,126.45	0.00	-1,126.45	0.00
	E16 Sub Totals:	9,000.00	2,964.81	13,159.74	-4,159.74	0.00	-4,159.74	0.00
E2	Utilities							
06-06-6204	Utilities	4,500.00	184.48	1,037.32	3,462.68	0.00	3,462.68	76.95
06-06-6500	Telephone	4,000.00	167.38	1,124.54	2,875.46	0.00	2,875.46	71.89
	E2 Sub Totals:	8,500.00	351.86	2,161.86	6,338.14	0.00	6,338.14	74.57
E3	Materials/Supplies							
06-06-6202	Supplies	5,000.00	0.00	2,495.99	2,504.01	0.00	2,504.01	50.08
	E3 Sub Totals:	5,000.00	0.00	2,495.99	2,504.01	0.00	2,504.01	50.08
E4	Professional Services							

06-06-6801	Professional Svc-Engineer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-6802	Professional Svc-Legal	30,000.00	14,892.78	37,217.28	-7,217.28	0.00	-7,217.28	0.00
06-06-6803	Professional Svc-Accounting	20,000.00	0.00	700.00	19,300.00	0.00	19,300.00	96.50
06-06-6804	Professional Svc-Other	32,000.00	5,688.35	24,079.28	7,920.72	0.00	7,920.72	24.75
06-06-6806	Professional Svs - Software	30,000.00	1,020.00	32,897.40	-2,897.40	0.00	-2,897.40	0.00
	E4 Sub Totals:	112,000.00	21,601.13	94,893.96	17,106.04	0.00	17,106.04	15.27
E5	Vehicles/Equipment							
06-06-6200	Repairs & Maintenance	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
06-06-6201	Equipment Repairs	500.00	0.00	0.00	500.00	0.00	500.00	100.00
06-06-6208	Equipment Rental	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-6215	Equipment Purchases to \$999	5,000.00	0.00	2,315.67	2,684.33	0.00	2,684.33	53.69
	E5 Sub Totals:	15,500.00	0.00	2,315.67	13,184.33	0.00	13,184.33	85.06
E6	Capital Expenditure							
06-06-6205	Capital Exp/Equip Pur > \$1K	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E6 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E7	Training/Travel							
06-06-6216	Education & Training	6,000.00	0.00	1,932.55	4,067.45	0.00	4,067.45	67.79
06-06-6450	Travel & Mileage	12,000.00	0.00	1,159.03	10,840.97	0.00	10,840.97	90.34
	E7 Sub Totals:	18,000.00	0.00	3,091.58	14,908.42	0.00	14,908.42	82.82
E8	Memberships							
06-06-6206	Memberships	23,000.00	0.00	10,988.45	12,011.55	0.00	12,011.55	52.22
	E8 Sub Totals:	23,000.00	0.00	10,988.45	12,011.55	0.00	12,011.55	52.22
E9	Permits/Fees							
06-06-6207	Permits & Fees	200.00	0.00	0.00	200.00	0.00	200.00	100.00
	E9 Sub Totals:	200.00	0.00	0.00	200.00	0.00	200.00	100.00
	Expense Sub Totals:	663,130.00	57,069.93	299,530.64	363,599.36	0.00	363,599.36	54.83
	Dept 06 Sub Totals:	663,130.00	57,069.93	299,530.64	363,599.36	0.00		
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	663,130.00	56,784.93	298,150.64	364,979.36	0.00	364,979.36	55.04
	Fund 06 Sub Totals:	663,130.00	56,784.93	298,150.64	364,979.36	0.00		
	Revenue Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Totals:	3,599,050.00	305,266.78	967,330.16	2,631,719.84	0.00	2,631,719.84	73.12
	Report Totals:	3,599,050.00	305,266.78	967,330.16	2,631,719.84	0.00		

General Ledger

Budget Status

Dec-24

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 03	Enterprise							
Dept 03-03 Treatment								
E1	Salary & Benefits							
03-03-6100	Labor	88,798.00	6,626.57	40,167.23	48,630.77	0.00	48,630.77	54.77
03-03-6101	Sick Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-03-6102	Vacation Pay	0.00	0.00	1,091.96	-1,091.96	0.00	-1,091.96	0.00
03-03-6103	Overtime	20,900.00	218.16	12,727.62	8,172.38	0.00	8,172.38	39.10
03-03-6104	On Call Pay	10,966.00	725.00	5,025.00	5,941.00	0.00	5,941.00	54.18
03-03-6105	WT Cert Bonus	500.00	1,000.00	1,000.00	-500.00	0.00	-500.00	0.00
03-03-6107	Temp Labor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-03-6108	COVID Bonus Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-03-6110	FICA 7.65%	9,500.00	655.56	4,590.92	4,909.08	0.00	4,909.08	51.67
03-03-6300	Health Insurance	40,035.00	3,470.02	17,558.47	22,476.53	0.00	22,476.53	56.14
03-03-6301	Worker's Compensation	4,535.00	457.43	2,653.09	1,881.91	0.00	1,881.91	41.50
03-03-6400	CalPERS PR Expense	20,344.00	1,092.83	15,241.42	5,102.58	0.00	5,102.58	25.08
	E1 Sub Totals:	195,578.00	14,245.57	100,055.71	95,522.29	0.00	95,522.29	48.84
E10	Misc. Operating Expense							
03-03-6209	Uniforms	600.00	0.00	490.68	109.32	0.00	109.32	18.22
03-03-6220	CV Autogate Expense	1,500.00	60.84	232.30	1,267.70	0.00	1,267.70	84.51
03-03-6303	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	2,100.00	60.84	722.98	1,377.02	0.00	1,377.02	65.57
E2	Utilities							
03-03-6204	Utilities	41,000.00	2,377.30	11,719.11	29,280.89	0.00	29,280.89	71.42
03-03-6500	Telephone	3,500.00	235.09	771.34	2,728.66	0.00	2,728.66	77.96
	E2 Sub Totals:	44,500.00	2,612.39	12,490.45	32,009.55	0.00	32,009.55	71.93
E3	Materials/Supplies							
03-03-6202	Supplies	75,000.00	340.98	32,713.96	42,286.04	0.00	42,286.04	56.38
	E3 Sub Totals:	75,000.00	340.98	32,713.96	42,286.04	0.00	42,286.04	56.38
E4	Professional Services							
03-03-6212	Water Analysis	22,000.00	1,202.00	7,729.00	14,271.00	0.00	14,271.00	64.87
03-03-6801	Professional Svc-Engineer	15,000.00	1,499.50	6,404.45	8,595.55	0.00	8,595.55	57.30
03-03-6804	Professional Svc-Other	20,000.00	1,359.51	21,149.67	-1,149.67	0.00	-1,149.67	0.00
	E4 Sub Totals:	57,000.00	4,061.01	35,283.12	21,716.88	0.00	21,716.88	38.10
E5	Vehicles/Equipment							
03-03-6200	Repairs & Maintenance	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
03-03-6201	Equipment Repairs	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	100.00
03-03-6208	Equipment Rental	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
03-03-6215	Equipment Purchase to \$999	8,000.00	0.00	88.95	7,911.05	0.00	7,911.05	98.89
	E5 Sub Totals:	23,000.00	0.00	88.95	22,911.05	0.00	22,911.05	99.61

E6	Capital Expenditure								
03-03-6205	Capital Exp/ Equip Pur >\$1K	1,513,552.00	0.00	88,008.44	1,425,543.56	0.00	1,425,543.56	94.19	
	E6 Sub Totals:	1,513,552.00	0.00	88,008.44	1,425,543.56	0.00	1,425,543.56	94.19	
E7	Training/Travel								
03-03-6216	Education & Training	2,500.00	0.00	1,500.00	1,000.00	0.00	1,000.00	40.00	
03-03-6450	Travel & Mileage	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00	
	E7 Sub Totals:	3,500.00	0.00	1,500.00	2,000.00	0.00	2,000.00	57.14	
E9	Permits/Fees								
03-03-6207	Permits & Fees	30,000.00	881.00	881.00	29,119.00	0.00	29,119.00	97.06	
	E9 Sub Totals:	30,000.00	881.00	881.00	29,119.00	0.00	29,119.00	97.06	
	Expense Sub Totals:	1,944,230.00	22,201.79	271,744.61	1,672,485.39	0.00	1,672,485.39	86.02	
	Dept 03 Sub Totals:	1,944,230.00	22,201.79	271,744.61	1,672,485.39	0.00			
Dept	03-04 Distribution								
E1	Salary & Benefits								
03-04-6100	Labor	273,045.00	12,110.49	136,036.01	137,008.99	0.00	137,008.99	50.18	
03-04-6101	Sick Pay	0.00	149.32	1,022.80	-1,022.80	0.00	-1,022.80	0.00	
03-04-6102	Vacation Pay	0.00	1,173.60	38,883.00	-38,883.00	0.00	-38,883.00	0.00	
03-04-6103	Overtime	5,000.00	163.62	7,348.95	-2,348.95	0.00	-2,348.95	0.00	
03-04-6104	On Call Pay	10,966.00	725.00	5,025.00	5,941.00	0.00	5,941.00	54.18	
03-04-6105	TD Cert Bonus	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00	
03-04-6107	Temp Labor	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00	
03-04-6110	FICA	20,064.00	1,095.63	14,406.27	5,657.73	0.00	5,657.73	28.20	
03-04-6300	Health Insurance	113,414.00	9,784.99	50,323.32	63,090.68	0.00	63,090.68	55.63	
03-04-6301	Worker's Compensation	11,567.00	1,097.83	6,586.94	4,980.06	0.00	4,980.06	43.05	
03-04-6400	CalPERS PR Expense	44,185.00	1,590.50	44,553.33	-368.33	0.00	-368.33	0.00	
	E1 Sub Totals:	494,241.00	27,890.98	304,185.62	190,055.38	0.00	190,055.38	38.45	
E10	Misc. Operating Expense								
03-04-6209	Uniforms	2,000.00	0.00	517.30	1,482.70	0.00	1,482.70	74.14	
	E10 Sub Totals:	2,000.00	0.00	517.30	1,482.70	0.00	1,482.70	74.14	
E2	Utilities								
03-04-6204	Utilities	4,640.00	912.93	2,397.29	2,242.71	0.00	2,242.71	48.33	
03-04-6500	Telephone	4,400.00	453.73	1,542.18	2,857.82	0.00	2,857.82	64.95	
	E2 Sub Totals:	9,040.00	1,366.66	3,939.47	5,100.53	0.00	5,100.53	56.42	
E3	Materials/Supplies								
03-04-6202	Supplies	24,000.00	9,345.04	26,005.67	-2,005.67	0.00	-2,005.67	0.00	
	E3 Sub Totals:	24,000.00	9,345.04	26,005.67	-2,005.67	0.00	-2,005.67	0.00	
E4	Professional Services								
03-04-6212	Water Analysis	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
03-04-6801	Professional Svc-Engineer	56,000.00	6,346.16	14,570.87	41,429.13	0.00	41,429.13	73.98	
03-04-6804	Professional Svc-Other	30,000.00	2,445.12	12,266.08	17,733.92	0.00	17,733.92	59.11	
	E4 Sub Totals:	86,000.00	8,791.28	26,836.95	59,163.05	0.00	59,163.05	68.79	
E5	Vehicles/Equipment								
03-04-6200	Repairs & Maintenance	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00	
03-04-6201	Equipment Repairs	6,000.00	3,877.71	5,120.00	880.00	0.00	880.00	14.67	

03-04-6208	Equipment Rental	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
03-04-6211	Gas, Oil & Fuel	19,200.00	1,745.57	6,773.77	12,426.23	0.00	12,426.23	64.72
03-04-6215	Equipment Purchase to \$999	4,000.00	734.96	806.12	3,193.88	0.00	3,193.88	79.85
	E5 Sub Totals:	39,700.00	6,358.24	12,699.89	27,000.11	0.00	27,000.11	68.01
E6	Capital Expenditure							
03-04-6205	Capital Exp/Equip Pur > \$1K	80,000.00	4,296.67	46,316.40	33,683.60	0.00	33,683.60	42.10
	E6 Sub Totals:	80,000.00	4,296.67	46,316.40	33,683.60	0.00	33,683.60	42.10
E7	Training/Travel							
03-04-6216	Education & Training	5,200.00	0.00	1,500.00	3,700.00	0.00	3,700.00	71.15
03-04-6450	Travel & Mileage	800.00	0.00	0.00	800.00	0.00	800.00	100.00
	E7 Sub Totals:	6,000.00	0.00	1,500.00	4,500.00	0.00	4,500.00	75.00
E8	Memberships							
03-04-6206	Memberships	3,680.00	6,115.00	7,214.32	-3,534.32	0.00	-3,534.32	0.00
	E8 Sub Totals:	3,680.00	6,115.00	7,214.32	-3,534.32	0.00	-3,534.32	0.00
E9	Permits/Fees							
03-04-6207	Permits & Fees	500.00	334.77	334.77	165.23	0.00	165.23	33.05
	E9 Sub Totals:	500.00	334.77	334.77	165.23	0.00	165.23	33.05
	Expense Sub Totals:	745,161.00	64,498.64	429,550.39	315,610.61	0.00	315,610.61	42.35
	Dept 04 Sub Totals:	745,161.00	64,498.64	429,550.39	315,610.61	0.00		
Dept 03-07 Irrigation								
E1	Salary & Benefits							
03-07-6100	Labor	68,262.00	5,500.46	25,464.77	42,797.23	0.00	42,797.23	62.70
03-07-6101	Sick Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-07-6102	Vacation Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-07-6103	Overtime	2,000.00	0.00	1,081.16	918.84	0.00	918.84	45.94
03-07-6104	On Call Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-07-6105	TD Cert Bonus	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-07-6107	Temp Labor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-07-6110	FICA	5,016.00	420.81	2,030.74	2,985.26	0.00	2,985.26	59.51
03-07-6300	Health Insurance	28,353.00	2,446.25	14,583.20	13,769.80	0.00	13,769.80	48.57
03-07-6301	Worker's Compensation	2,892.00	274.45	1,748.24	1,143.76	0.00	1,143.76	39.55
03-07-6400	CalPERS PR Expense	11,046.00	574.79	6,099.02	4,946.98	0.00	4,946.98	44.79
	E1 Sub Totals:	117,569.00	9,216.76	51,007.13	66,561.87	0.00	66,561.87	56.62
E10	Misc. Operating Expense							
03-07-6209	Uniforms	500.00	0.00	129.33	370.67	0.00	370.67	74.13
	E10 Sub Totals:	500.00	0.00	129.33	370.67	0.00	370.67	74.13
E2	Utilities							
03-07-6204	Utilities	1,160.00	110.88	448.96	711.04	0.00	711.04	61.30
03-07-6500	Telephone	1,100.00	106.96	399.96	700.04	0.00	700.04	63.64
	E2 Sub Totals:	2,260.00	217.84	848.92	1,411.08	0.00	1,411.08	62.44
E3	Materials/Supplies							
03-07-6202	Supplies	6,000.00	1,984.26	5,984.22	15.78	0.00	15.78	0.26

E1	Salary & Benefits							
06-06-6100	Labor	299,998.00	20,716.67	129,415.83	170,582.17	0.00	170,582.17	56.86
06-06-6101	Sick Pay	0.00	113.46	927.50	-927.50	0.00	-927.50	0.00
06-06-6102	Vacation Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-6103	Overtime	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
06-06-6110	FICA	22,950.00	1,729.67	10,720.03	12,229.97	0.00	12,229.97	53.29
06-06-6300	Health Insurance	45,982.00	4,531.64	24,136.83	21,845.17	0.00	21,845.17	47.51
06-06-6301	Worker's Compensation	1,350.00	100.35	592.10	757.90	0.00	757.90	56.14
06-06-6304	Health Benefits Adm Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-6400	CalPERS PR Expense	37,450.00	2,100.00	21,978.07	15,471.93	0.00	15,471.93	41.31
	E1 Sub Totals:	408,730.00	29,291.79	187,770.36	220,959.64	0.00	220,959.64	54.06
E10	Misc. Operating Expense							
06-06-6203	Copier Expense	3,700.00	268.46	1,731.49	1,968.51	0.00	1,968.51	53.20
06-06-6209	Uniforms	500.00	0.00	0.00	500.00	0.00	500.00	100.00
06-06-6210	Postage	8,200.00	828.08	4,589.87	3,610.13	0.00	3,610.13	44.03
06-06-6217	Late Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-6302	General Insurance	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
06-06-6303	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-6805	Professional Svcs - IT	20,800.00	1,455.00	8,175.00	12,625.00	0.00	12,625.00	60.70
06-06-6810	Communications	5,000.00	1,789.85	1,789.85	3,210.15	0.00	3,210.15	64.20
06-06-6901	Contingencies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	63,200.00	4,341.39	16,286.21	46,913.79	0.00	46,913.79	74.23
E11	Bad Debts							
06-06-6900	Bad Debts	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E11 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E14	Elections							
06-06-6850	Election Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E14 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E15	Interest Expense							
06-06-7102	Interest Expense-SRLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-7103	Interest Expense-All Points	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-7104	Interest Expense-West America	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-7105	Interest Expense-DG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E15 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E16	Banking Expense							
06-06-6213	Bank Fees	2,000.00	1,609.30	6,642.59	-4,642.59	0.00	-4,642.59	0.00
06-06-6903	Customer Transaction Fee	7,000.00	564.00	8,690.45	-1,690.45	0.00	-1,690.45	0.00
	E16 Sub Totals:	9,000.00	2,173.30	15,333.04	-6,333.04	0.00	-6,333.04	0.00
E2	Utilities							
06-06-6204	Utilities	4,500.00	271.60	1,308.92	3,191.08	0.00	3,191.08	70.91
06-06-6500	Telephone	4,000.00	364.72	1,489.26	2,510.74	0.00	2,510.74	62.77
	E2 Sub Totals:	8,500.00	636.32	2,798.18	5,701.82	0.00	5,701.82	67.08
E3	Materials/Supplies							
06-06-6202	Supplies	5,000.00	911.88	3,407.87	1,592.13	0.00	1,592.13	31.84
	E3 Sub Totals:	5,000.00	911.88	3,407.87	1,592.13	0.00	1,592.13	31.84
E4	Professional Services							

06-06-6801	Professional Svc-Engineer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-6802	Professional Svc-Legal	30,000.00	13,529.46	50,746.74	-20,746.74	0.00	-20,746.74	0.00
06-06-6803	Professional Svc-Accounting	20,000.00	0.00	700.00	19,300.00	0.00	19,300.00	96.50
06-06-6804	Professional Svc-Other	32,000.00	3,060.28	27,139.56	4,860.44	0.00	4,860.44	15.19
06-06-6806	Professional Svs - Software	30,000.00	529.00	33,426.40	-3,426.40	0.00	-3,426.40	0.00
	E4 Sub Totals:	112,000.00	17,118.74	112,012.70	-12.70	0.00	-12.70	0.00
E5	Vehicles/Equipment							
06-06-6200	Repairs & Maintenance	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
06-06-6201	Equipment Repairs	500.00	0.00	0.00	500.00	0.00	500.00	100.00
06-06-6208	Equipment Rental	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-6215	Equipment Purchases to \$999	5,000.00	1,256.09	3,571.76	1,428.24	0.00	1,428.24	28.56
	E5 Sub Totals:	15,500.00	1,256.09	3,571.76	11,928.24	0.00	11,928.24	76.96
E6	Capital Expenditure							
06-06-6205	Capital Exp/Equip Pur > \$1K	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E6 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E7	Training/Travel							
06-06-6216	Education & Training	6,000.00	76.05	2,008.60	3,991.40	0.00	3,991.40	66.52
06-06-6450	Travel & Mileage	12,000.00	1,144.73	2,303.76	9,696.24	0.00	9,696.24	80.80
	E7 Sub Totals:	18,000.00	1,220.78	4,312.36	13,687.64	0.00	13,687.64	76.04
E8	Memberships							
06-06-6206	Memberships	23,000.00	6,115.00	17,103.45	5,896.55	0.00	5,896.55	25.64
	E8 Sub Totals:	23,000.00	6,115.00	17,103.45	5,896.55	0.00	5,896.55	25.64
E9	Permits/Fees							
06-06-6207	Permits & Fees	200.00	0.00	0.00	200.00	0.00	200.00	100.00
	E9 Sub Totals:	200.00	0.00	0.00	200.00	0.00	200.00	100.00
	Expense Sub Totals:	663,130.00	63,065.29	362,595.93	300,534.07	0.00	300,534.07	45.32
	Dept 06 Sub Totals:	663,130.00	63,065.29	362,595.93	300,534.07	0.00		
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	663,130.00	62,750.29	360,900.93	302,229.07	0.00	302,229.07	45.58
	Fund 06 Sub Totals:	663,130.00	62,750.29	360,900.93	302,229.07	0.00		
	Revenue Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Totals:	3,599,050.00	163,628.68	1,130,958.84	2,468,091.16	0.00	2,468,091.16	68.58
	Report Totals:	3,599,050.00	163,628.68	1,130,958.84	2,468,091.16	0.00		

4 f

A background image showing a close-up of water ripples. A single water droplet is captured mid-fall, just above the surface, creating a series of concentric ripples that spread outwards. The water is a clear, vibrant blue color.

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TOTAL FEES			\$109,687.14
Hatfield v. UPUD - Class Action Lawsuit		286.42	\$107,774.64
	February 2023	4.3	\$1,397.50
	April 2023	8.1	\$2,632.50
	July 2023	5.32	\$1,787.50
	August 2023	53.35	\$19,908.30
	September 2023	18.4	\$7,811.28
	October 2023	25.8	\$10,115.32
	November 2023	44.7	\$15,784.06
	December 2023	39.6	\$14,108.05
	January 2024	7.85	\$3,506.92
	February 2024	9.95	\$3,090.25
	March 2024	2	\$612.50
	April 2024	1.1	\$468.22
	May 2024	0.1	\$4.40
	June 2024	0.75	\$228.00
	July 2024	0.8	\$2,624.50
	September 2024	32.4	\$1,575.50
	October 2024	27.4	\$11,789.00
	November 2024	4.5	\$10,330.84
Hatfield v. UPUD - Brown Act Violation Claim		4.5	\$1,912.50
	December 2024	4.5	\$1,912.50

5 a

A background image showing a close-up of water ripples. A single water droplet is captured mid-fall, just above the surface, creating a series of concentric ripples that spread outwards. The water is a clear, vibrant blue color.

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Agenda Item

DATE: January 22, 2025

TO: UPUD Board of Directors

FROM: Jessica Self, General Manager

SUBJECT: Support for the Black Creek/UPUD Forest Health Project through the Cal Fire Forest Health Grant Program

RECOMMENDED ACTION:

Motion: _____ / _____ by resolution 2025-01, supporting the Cal Fire Forest Health Grant Program for Calaveras County Resource Conservation District's Black Creek/UPUD Forest Health Project.

SUMMARY:

The Calaveras County Resource Conservation District is seeking funding from the Cal Fire Forest Health Grant Program to implement the Black Creek/UPUD Forest Health Project, a fuel-thinning initiative along Sheep Ranch Road. This project is designed to reduce wildfire risks, safeguard the Stanislaus River watershed, and protect Murphys' critical water infrastructure. Specifically, it would treat the 33 acres of land owned by UPUD along Sheep Ranch Road where our Eltringham Tank and maintenance building is located.

This infrastructure is not only essential for meeting the daily needs of the community but also plays a vital role in supporting firefighting efforts by providing the necessary water supply to combat wildfires. The project aligns with UPUD's mission to prioritize public health, safety, and environmental stewardship.

Wildfires are an increasing threat to the Murphys community and surrounding areas. The proposed project offers the following key benefits:

- **Wildfire Risk Mitigation:** Enhances defensible space and reduces fuel loads to protect homes and vital resources.
- **Infrastructure Protection:** Safeguards UPUD's water infrastructure, which is essential for residential use and firefighting operations.
- **Watershed Resilience:** Protects the Stanislaus River watershed, a critical regional resource.
- **Community Safety:** Contributes to the overall safety and resilience of Murphys and its residents.

UPUD's support is critical to securing grant funding and ensuring the success of this initiative. By adopting this resolution, the District affirms its commitment to the project and strengthens the application by demonstrating local collaboration and unified support

FINANCIAL CONSIDERATIONS:

All costs incurred for this project will be covered through grant funding.

Attachments: Draft Resolution 2025-01

UNION PUBLIC UTILITY DISTRICT

BOARD OF DIRECTORS

RESOLUTION 2025-001

SUPPORTING THE CAL FIRE FOREST HEALTH GRANT PROGRAM FUNDING FOR THE BLACK CREEK/UPUD FOREST HEALTH PROJECT

WHEREAS, the Union Public Utility District (UPUD) recognizes the critical need to protect vital water infrastructure, the Stanislaus River watershed, and the community of Murphys from the increasing risks posed by wildfires; and

WHEREAS, UPUD acknowledges the importance of fuel thinning projects in reducing wildfire risks and enhancing the resilience of natural resources and community assets; and

WHEREAS; the proposed Black Creek/UPUD Forest Health Project along Sheep Ranch Road, initiated and managed by the Calaveras County Resource Conservation District (CCRCD), directly supports the safeguarding of the District's 33 acres of property which houses critical water infrastructure, protects the Stanislaus River watershed, and mitigates wildfire threats to residential homes and the greater Murphys community; and

WHEREAS; this water infrastructure is essential for daily community needs and firefighting efforts, ensuring the safety and well-being of residents and the resilience of the region;

THEREFORE BE IT RESOLVED THAT,

1. Support for Funding:

The Union Public Utility District fully supports the Calaveras County Resource Conservation District's application to the Cal Fire Forest Health Grant Program to secure funding for the Black Creek/UPUD Forest Health Project.

2. Commitment to Collaboration:

UPUD is committed to actively collaborating with CCRCD and other project partners to ensure the success of the proposed initiative.

3. Community and Environmental Benefit:

UPUD recognizes that this project is vital to reducing wildfire risks, protecting critical resources, and ensuring the long-term safety and resilience of the Murphys community and its surrounding environment.

4. Authorization to Act:

The General Manager of UPUD is authorized to take necessary actions, including providing letters of support and participating in collaborative planning, to advance the goals of this project.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the Union Public Utility District on this 22nd day of January 2025, by the following vote

AYES:

NOES:

ABSENT:

ABSTAIN:

President
Union Public Utility District

I hereby certify that the within and foregoing is a full, true, and correct copy of the Resolution which was duly passed and adopted at a regular meeting of the Board of Directors of the Union Public Utility District on the 22nd day of January 2025.

Jenna Mayo
Clerk to the Union Public Utility District Board

5 b

A background image showing a close-up of water ripples. A single water droplet is captured mid-fall, just above the surface, creating a series of concentric ripples that spread outwards. The water is a clear, vibrant blue. In the center of the image, there is a circular overlay with a light blue-to-white gradient. The text 'Agenda Item' is centered within this circle.

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Agenda Item

DATE: January 22, 2025

TO: UPUD Board of Directors

FROM: Jessica Self, General Manager

SUBJECT: Approval of Memorandum of Understanding (MOU) between Union Public Utility District (UPUD) and the County of Calaveras for the Water Fill Station Project

RECOMMENDED ACTION:

Motion: _____ / _____ by minute entry, approving the Memorandum of Understanding (MOU) between Union Public Utility District (UPUD) and the County of Calaveras for the Water Fill Station Project, and authorize the General Manager to execute the agreement.

SUMMARY:

Staff recommends Board approval of the Memorandum of Understanding (MOU) between the County of Calaveras (“County”) and Union Public Utility District (“UPUD”). This agreement is necessary to proceed with the construction, installation, and ongoing maintenance of a water filling station on County-owned property.

The County owns the parcel where the water fill station will be constructed, making collaboration essential for the project’s success. The MOU establishes the terms and conditions under which UPUD will design, install, and operate the station. It also outlines UPUD's responsibility for maintaining and repairing the facility, ensuring its long-term functionality for public benefit.

Approval of this MOU is a critical step in moving forward with this community-focused project, which aims to promote hydration, reduce single-use plastic waste, and enhance public access to clean drinking water.

To summarize, the MOU outlines the following key points:

- UPUD will install the water bottle filling station and drinking fountain
- The County grants permission for UPUD and its contractors to perform the installation.
- Following installation, UPUD will own, operate, maintain, and repair the station(s) as per the terms of the agreement.
- The MOU formalizes the terms, conditions, and financial arrangements between the County and UPUD to ensure the successful completion and ongoing operation of the project.

FINANCIAL CONSIDERATIONS:

All costs incurred for this project will be covered through grant funding.

Attachments: Draft MOU

**MEMORANDUM OF UNDERSTANDING
BETWEEN COUNTY OF CALAVERAS AND
UNION PUBLIC UTILITY DISTRICT**

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is made and entered into as of , 2024, the “Effective Date” by and between the County of Calaveras (“County”) and Union Public Utility District (“UPUD”) relating to the construction, installation, and ongoing maintenance of a water bottle filling station and drinking fountain to be located on County property. The Parties are referenced individually as “Party” and collectively as “Parties” with regard to the following:

RECITALS

WHEREAS, UPUD desires to install a water bottle filling station and drinking fountain on County property (“Project”), more specifically detailed in Exhibit “A”.

WHEREAS, County agrees to allow UPUD and/or its contractors to install a bulk water fills station as well as a water bottle fill station/drinking fountain on the County property described herein and in Exhibit “A.”

WHEREAS, the Parties agree that thereafter UPUD will own, operate, and maintain/repair such station(s) in accordance with the terms and conditions provided herein.

WHEREAS, the Purpose of this Agreement is to set forth the terms, conditions, and financial arrangements whereby UPUD will install a water bottle filling station(s) at approved location(s).

NOW, THEREFORE, in consideration of the mutual covenants contained herein and of the Recitals, it is mutually agreed by and between the Parties as follows:

SECTION 1. Incorporation of Recitals

The recitals set forth above are true and correct and are incorporated into this Agreement as though fully set forth herein.

SECTION 2. Agreement

- a) UPUD shall cause one new bulk water fill station to be constructed near the County Park on Algiers Street in Murphys, California, as more fully described in Exhibit A.
- b) UPUD shall cause one new water bottle fill station/drinking fountain to be constructed near the County Park on Algiers Street in Murphys, California, as more fully described in Exhibit A.
- c) Installation of the stations shall include placement of one new bulk water filling station and one new water bottle filling station/drinking fountain and connection of the stations to

water supply lines, drain pipes, and electrical sources as needed. It is the responsibility of UPUD to ensure the availability and placement of the water supply lines, drain pipes, and electrical sources prior to installation and according to the County's specifications.

- d) UPUD will be solely responsible for the Project facilities, including but not limited to planning, construction, installation, operation, ongoing maintenance, repair, replacement, and payment of water service.
- e) UPUD shall follow all applicable purchasing requirements, including, but not limited to putting the work out to bid if applicable and ensuring the payment of prevailing wage if required by law.
- f) County will review and approve the water station specifications, as shown in Exhibit A, by signing this agreement.
- g) County will actively cooperate with UPUD and provide access to, which will not be unreasonably withheld and is subject to the reasonable operational needs of the County, UPUD and its contractors throughout the installation period.

SECTION 3. Term

The term of this MOU shall be effective from the Effective Date and remain in effect so long as the subject water bottle fill station/drinking fountain remains in operating condition (the "Term").

SECTION 4. No partnership

Nothing contained in this MOU shall be deemed or construed to create a partnership, joint venture or any other similar relationship between the PARTIES hereto or cause either PARTY to be responsible in any way for the debts or obligations of the other PARTY.

SECTION 5. Indemnification

To the full extent permissible by law, each PARTY (the "Indemnifying Party") agrees to hold harmless, defend and indemnify the other PARTY, its officials, officers, agents, and employees ("collectively, "Indemnified Parties") from and against all actions, claims, demands, costs, damages, losses, liabilities, and expenses of any kind (including reasonable attorneys' fees) (collectively, "Claims") where such Claims are caused by or arise out of any acts or omissions or violations of law of the Indemnifying Party or its officials, officers, agents, employees, and contractors and arising out of this MOU or its performance. It is understood that such indemnity shall survive the termination of this MOU.

SECTION 6. Notice and Termination

Notices shall be sent to the PARTIES at the addresses set forth below. Should either PARTY wish to terminate this MOU prior to the end of the Term, it shall provide written notice of such termination at least thirty (30) days in advance of the termination date to the other PARTY's hereto

at the address set forth below, or to such other address as the PARTIES may direct from time to time pursuant to this notice procedure. Upon the expiration of the thirty (30) day notice period, each PARTY's rights and obligations to the other as set forth shall cease and be of no further force or effect. Upon termination of this MOU, UPUD, at its own expense shall remove the fill station, unless the county agrees, in writing, to take on maintenance and operation of the fill station. .

Union Public Utility District (UPUD)
Attention:
Address: 339 Main St, Murphys, CA 95247
Ph:

County of Calaveras
Attention: Administration
Address: 891 Mountain Ranch Rd, San Andreas, CA 95249
Ph: 209 754-6025

SECTION 7. Amendments

This Agreement may be modified only by a subsequent written Amendment executed by authorized representatives of the Parties.

SECTION 8. Counterparts and Electronic Signatures

This MOU may be executed in any number of counterparts, each of which shall be deemed an original and all of which, taken together, shall constitute one and the same MOU. The counterparts of this MOU and all other actions and documents executed in connection herewith may be executed and delivered by facsimile or other electronic signature by any of the parties to any other party and the receiving party may rely on the receipt of such document so executed and delivered by facsimile or other electronic means as if the original had been received. The parties agree that the electronic signature of a party to this MOU and any other actions and documents related to this MOU, shall be as valid as an original signature of such party and shall be effective to bind such party to this MOU. The parties agree that any electronically signed document (including this MOU) shall be deemed (i) to be "written" or "in writing," (ii) to have been signed and (iii) to constitute a record established and maintained in the ordinary course of business and an original written record when printed from electronic files.

SECTION 9. Severability

The partial or total invalidity of one or more parts of this MOU will not affect the intent or validity of this MOU. If any term or provision of this MOU shall, to any extent, be held invalid or unenforceable, the remainder of this MOU shall not be affected and shall remain in full force and effect.

SECTION 10. Governing Law

This Agreement shall be governed by the laws of the State of California. Venue shall be in Calaveras County.

SECTION 11. Entire Agreement

This Agreement represents the entire understanding of the Parties as to those matters contained in it, and is a complete and exclusive statement of the terms of their agreement with regard to water filling station(s), and supersedes all prior agreements, written or oral, as to this subject matter. This Agreement may not be modified or altered except in writing signed by all Parties.

SECTION 12. Assignment

Neither PARTY shall assign this MOU or any rights under or interest in this MOU without written consent of the other PARTY, which may be withheld for any reason. Any attempted assignment without the consent of the other Party shall be invalid and void.

SECTION 13. Insurance

UPUD shall cause all contractors, excluding design consultant contractors, to maintain in force, until completion and acceptance of the project consultant or construction contract, a policy of Commercial General Liability Insurance, including coverage of Bodily Injury Liability, Property Liability, and Contractual Liability in the amount of Two Million Dollars (\$2,000,000.00) minimum single limit coverage, and a policy of Automobile Liability Insurance in the amount of One Million Dollars (\$1,000,000.00) minimum. UPUD shall require endorsements to each policy which name the District and Calaveras County, their officers, officials, agents and employees as additionally insured. UPUD shall also require all consultants/contactors to maintain Worker's Compensation Insurance and Additional Insured Endorsements which meet the requirements of this section until completion and acceptance of the project consultant or construction contract. Evidence of compliance with the Worker's Compensation Insurance and Additional Insured Endorsements shall be provided to the Parties.

SECTION 14. Waiver

No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

SECTION 15. Headings

The article headings contained herein are for convenience and are not intended to define or limit the scope of any provision herein.

SECTION 16. Authority to Enter

Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective party.

SECTION 17. Successors and Assigns

This Agreement shall apply to and bind the successors and assigns of the Parties.

SECTION 18. No Third Party Beneficiaries

The Parties to this Agreement do not intend to create rights in, or grant remedies to, any third party as a beneficiary of this Agreement, or any duty, covenant, obligation or understanding established herein.

SECTION 19. Timeliness

Time is of the essence in this Agreement.

IN WITNESS WHEREOF, the PARTIES have caused this MOU to be entered into and effective as of the date first set forth above.

COUNTY:
COUNTY OF CALAVERAS

UNION :
UNION PUBLIC UTILITY DISTRICT

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A

**WATER BOTTLE FILL STATION/DRINKING FOUNTAIN AND
BULK WATER FILLING STATION PROJECT DESCRIPTION**

5 c

A background image showing a close-up of water ripples. A single water droplet is captured mid-fall, just above the surface, creating a series of concentric ripples that spread outwards. The water is a clear, vibrant blue color.

Agenda
Item

5 c

Agenda Item

DATE: January 22, 2025
TO: UPUD Board of Directors
FROM: Jessica Self, General Manager
SUBJECT: Proposal to Relocate Regular Board Meetings to the Maintenance Building located at 988 Sheep Ranch Road

RECOMMENDED ACTION:

Motion: _____ / _____ by resolution 2025-02, approving the relocation of regular Board meetings to the Maintenance Building located at 988 Sheep Ranch Road.

SUMMARY:

The Calaveras County Resource Conservation District is seeking funding from the Cal Fire. The current location for regular Board meetings has presented several logistical challenges, including limited space for attendees, insufficient parking, and the need to close the administrative office early to prepare the space. These challenges are compounded during critical administrative periods, such as month-end billing closeouts, when staff resources are already stretched thin.

Relocating the regular Board meetings to the Maintenance Building offers the following benefits:

1. **Increased Meeting Space:** The Maintenance Building provides more room to accommodate attendees comfortably, ensuring better accessibility and compliance with public meeting standards.
2. **Expanded Parking Availability:** The new location has ample parking, reducing congestion and improving accessibility for the public and staff.
3. **Operational Efficiency:** Transitioning to the Maintenance Building eliminates the need to close the administrative office early, allowing staff to focus on completing monthly billing processes without interruption.
4. **Streamlined Meeting Setup:** The Maintenance Building's layout simplifies the setup process for Board meetings, reducing the burden on staff.

In compliance with the Brown Act, a resolution is required to formalize the change of location for regular Board meetings. The resolution will establish the Maintenance Building, located at 988 Sheep Ranch Road as the official venue for all future meetings unless otherwise noted.

FINANCIAL CONSIDERATIONS:

None.

Attachments: Draft Resolution 2025-02

UNION PUBLIC UTILITY DISTRICT

BOARD OF DIRECTORS

RESOLUTION 2025-002

APPROVING THE RELOCATION OF REGULAR BOARD MEETINGS

WHEREAS, the Union Public Utility District ("District") currently holds its regular Board meetings at 399 Main Street, Murphys, CA; and

WHEREAS, the Maintenance Building located at 988 Sheep Ranch Road, Murphys, CA, offers increased space for public attendance, expanded parking availability, and an improved layout for meeting setup, thereby promoting operational efficiency and enhanced accessibility for the public and staff; and

WHEREAS; the relocation of regular Board meetings requires formal approval by resolution in accordance with the Brown Act to establish the new location as the official meeting venue;

THEREFORE BE IT RESOLVED THAT,

1. The location for regular Board meetings is hereby relocated from 399 Main Street, Murphys, CA, to 988 Sheep Ranch Road, Murphys, CA.
2. This change will take effect with the next regular Board meeting.
3. The meeting day and time will remain the same as the fourth Wednesday of the month at 5:30 pm.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the Union Public Utility District on this 22nd day of January 2025, by the following vote

AYES:

NOES:

ABSENT:

ABSTAIN:

President
Union Public Utility District

I hereby certify that the within and foregoing is a full, true, and correct copy of the Resolution which was duly passed and adopted at a regular meeting of the Board of Directors of the Union Public Utility District on the 22nd day of January 2025.

Jenna Mayo
Clerk to the Union Public Utility District Board

5 d

A background image showing a close-up of water ripples. A single water droplet is captured in mid-air, just above the surface, creating a series of concentric ripples that spread outwards. The water is a clear, vibrant blue color.

Agenda
Item

5 d

Agenda Item

DATE: January 22, 2025

TO: UPUD Board of Directors

FROM: Jessica Self, General Manager

SUBJECT: Assignments to District Committees, Board Positions, and Representatives for Utica Water and Power Authority Board for 2025

RECOMMENDED ACTION:

The Board President will appoint and publicly announce the members of standing committees, and Union Public Utility District Board roles for the ensuing year. The President may also create or eliminate any committee in their discretion at this time. The Board will elect members to serve on the Utica Water and Power Authority Board.

SUMMARY:

The Board President is given the discretion and responsibility to make appointments to standing and ad hoc committees of the Board of the ensuing year and to create or eliminate such committees as deemed necessary or advisable.

Board Committees

President Bottomley appoints members of the Board to serve on committees of the Board as well as other local/regional organizations and associations (if applicable). The only current committee is Finance.

Board Positions

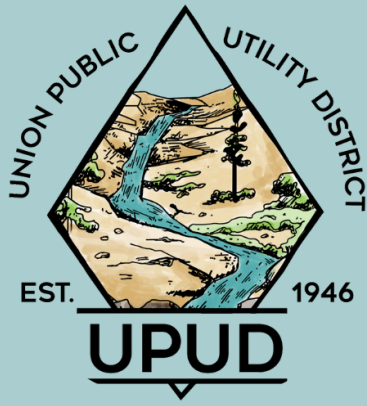
The District Board of Directors can choose to change appointments for the following positions: President, Vice President, Treasurer and Secretary. If the Board determines potential changes to positions, it must be determined by election from the full Board.

Utica Water & Power Authority Board

The Board must also elect two (2) directors to serve on the Utica Board and one (1) alternate. This is determined by election from the full Board.

FINANCIAL CONSIDERATIONS:

None at this time.



UNION PUBLIC UTILITY DISTRICT

Board, Committee & Organization Appointments

BOARD OF DIRECTORS

Eric Bottomley, President
Ralph (Rocky) Chick, Director
Tom Quincy, Secretary
Greg Rasmussen, Vice President
Bruce Tallakson, Treasurer

UPUD COMMITTEES

Finance Committee

Tom Quincy
Bruce Tallakson

AUDITOR

Bryant Jolly, CPA

JOINT POWER AUTHORITIES

Utica Water & Power Authority

Ralph Chick, President
Tom Quincy

LEGAL COUNSEL

Frank Splendorio, BBK
Lutfi Kharuf, BBK

FINANCIAL SERVICES

Bank of Stockton
US Bank

OTHER REGIONAL ORGANIZATIONS TO NOTE

Tuolumne-Stanislaus Integrated Regional Water Management JPA Watershed Committee (WAC): Jessica Self (Alt: Jenna Mayo & Troy Mumm)

Mountain Counties Water Resources Association (MCWRA): All Board Directors

ACWA Region 3 Board: Jessica Self

ACWA JPIA Director Representative: Bruce Tallakson

Oath of Office

(Government Code Section 1360-1363. 3105)
(Section 3, Article XX, State Constitution)

STATE OF CALIFORNIA)
) ss.
COUNTY OF CALAVERAS)

I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

(Name of Office)

(Candidate's Signature)

Subscribed and sworn to before me this _____ day of _____, 20_____.

(Signature of Person Administering Oath)

(Office or Title)